

REGULAR SESSION MONDAY EVENING JANUARY 6, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 6, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) Absent: None.

Motion was made by Councilman Smith that the minutes from the last regular session held on December 16, 1996 be corrected to reflect the following change: The approximate cost for this printer and necessary supplies is \$1,788.00. Motion was seconded by Councilmember Deiter and approved.

The monthly financial report was given by Councilman Smith. Smith mentioned changes he will be making to the financial report in 1997.

Mayor Brady commended council on watching the budget balances closely in 1996 and spending within the budget limits.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Gauntt and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1703.

Doris Roberson was present and told council that Galaxy Cablevision has advised her that cable service is not available in the new subdivision and that they are not sure when it will be available. City Clerk Stadler will contact Galaxy and discuss this issue.

Mrs. Roberson also informed council that there are phone lines in the new subdivision that have not been buried. Utility Supervisor Kalcik will contact the phone company and discuss this issue.

Eldon Roberson was also present and asked questions about lots that are located in Flood Zone A20. He asked how to go about determining the boundaries of the flood zone on different lots. Utility Supervisor Kalcik said that this can only be done by having these lots surveyed. Kalcik also noted that the only time the flood zone building requirements have to be met is when the structure is built within the flood zone. Roberson also discussed with council issues relating to flood proofing a basement and the base flood elevation. Kalcik will contact the Federal Emergency Management Agency about these issues and Mr. Roberson advised that he would contact the City of Rossville about there procedures in issuing building permits in the flood zone.

Discussion concerning the city acquiring certain land near the intersection of Highway 24 and Sage Road will be held in executive session.

The monthly police report was given by Councilmember Deiter and Officer Call. Call mentioned that activity increased this month. He also reminded council of the procedures that individuals need to follow if they want to file a formal complaint.

Call told council that the new patrol car is not scheduled to be delivered until January 27, 1997. He noted that council will have to decide what to do with the old car after the new one has been delivered. He said it is

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in need of many repairs. He also stated that he feels that having a backup car is necessary.

Council reviewed a written request from Shawnee County Parks & Recreation to continue using the building for several upcoming programs. They would like use of the building on Monday and Wednesday evenings for step aerobics, on Tuesday evenings for shotokan karate, and on Thursday evenings for tumbling classes. Motion was made by Councilman Smith, seconded by Councilman Renfro and approved that these requests be accepted.

Mayor Brady asked Utility Supervisor Kalcik why there are circular marks on the "Welcome to Silver Lake" monuments. Kalcik stated that these are natural marks of the stone and that nothing can be done to remove them. He also told council that they are planning on putting sealant on these signs soon.

Councilmember Deiter said they are still making changes and additions to the Police Department Manual. She said they recently obtained the manual that the Rossville Police Department uses and it has information that she is currently incorporating into our manual. Deiter said that she will try and complete this manual this week and provide a draft copy to City Attorney Hanson for his review.

Utility Supervisor Kalcik presented a proposal from Haynes Equipment Company, Inc. for a pH control system for the city's water distribution system. The total cost of this proposal is \$2,094.00 and this is for one (1) well only. It was noted that this proposal does not include the required chemical. Kalcik said that this system will raise the pH level in order to control corrosion within the distribution system. He also explained that this control system is needed in order to bring the city into compliance with the Lead and Cooper Rule of the Federal Safe Drinking Water Act. Motion was made by Councilman Gauntt, seconded by Councilman Barker and approved that this bid of \$2,094.00 be accepted.

Kalcik asked council what they want to do with the old generator that was used in lift station no. 3. After discussion it was decided that the city should try and sell this generator. City Clerk Stadler will place an add in the next issue of the Kansas Government Journal.

Mayor Brady asked Kalcik why the city was without water recently. Kalcik stated that well no. 4 has stopped working about four (4) times in the last four (4) months. He said he is trying to determine what is causing this problem.

Mayor Brady told council that in the future steps need to be taken to avoid having to call city employees into work while they are on vacation.

Council reviewed a letter from Randy Dick with New York Like Insurance Company about his interest in quoting the city health insurance plan. This letter will be kept on file so Mr. Dick can be contacted when council starts looking at health insurance alternatives.

A letter has been received from Allison Emerson with the League of Kansas Municipalities about personnel services that they provide. These services include preparing personnel policies, updating city's job descriptions and preparing pay plans. Council agreed that Ms. Emerson should be contacted about these services after City Clerk Stadler completes the League's 1997 Survey of Cities' Salaries and Benefits.

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Motion was made by Councilman Gauntt, seconded by Councilmember Deiter and approved that council adjourn into executive session at 6:50 P.M. to discuss matters relating to land acquisition. The regular session was scheduled to resume at 7:05 P.M. City Attorney Hanson and Utility Supervisor Kalcik were asked to be present during this executive session.

The regular session resumed at 7:05 P.M.

Motion was made by Councilmember Deiter, seconded by Councilman Barker and approved that council adjourn into executive session at 7:05 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:20 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 7:20 P.M.

Motion was made by Councilman Gauntt, seconded by Councilmember Deiter and approved that council adjourn into executive session at 7:20 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:35 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 7:35 P.M.

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that council adjourn into executive session at 7:35 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:40 P.M. City Attorney Hanson was asked to be present during this executive session.

The regular session resumed at 7:40 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:45 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JANUARY 20, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 20, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mack Smith (4) Absent: Mike Renfro (1).

Motion was made by Councilman Gauntt, seconded by Councilman Smith and approved that the minutes from the last regular session held on January 6, 1997 be corrected to reflect the following change: Councilmember Deiter said they are still making changes and additions to the Police Department Manual. She said they recently obtained a manual from the Rossville Police Department and it has information that she is currently incorporating into our manual.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Barker that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mack Smith (4) NAY: None. Ordinance was declared passed and was given no. 1704.

Council discussed a past due water/sewer bill owed by a former tenant of rental property. The property owner has requested that a second letter be sent to this former tenant. After discussion council agreed that the city has allowed sufficient time for this former tenant to pay. City Clerk Stadler was directed to send a letter to the property owner requesting that this past due amount be paid.

Council also discussed a past due sewer bill owed by a tenant of rental property. The city is unable to disconnect the water service for non-payment of this bill as the tenants water line is connected to the property owners water line. After discussion council agreed that the city has allowed sufficient time for this tenant to pay. City Clerk Stadler was directed to send a letter to the property owner requesting that this past due amount be paid.

A letter has been received from the Kansas Department of Health and Environment advising that they are surveying Kansas water suppliers to determine anticipated capital expenditures over the next five (5) years. Council discussed possible projects that Utility Supervisor Kalcik can list on this form and suggested that he contact a utility consultant about estimated project costs.

Council reviewed an agreement for the purchase of real property, annexation and extension of utility services for property located near Sage Rd. Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that this agreement be accepted as prepared and forwarded to the property owner for his consideration.

A request has been made by the senior citizens to construct a 3 1/2 x 11 foot closet in the garage of the community building. This closet would be used to store the tables and chairs that are currently stored in another closet along with items that belong to the senior citizens. City Clerk Stadler will contact the city insurance agent about insurance issues concerning the senior citizens constructing this closet. Councilman Gauntt said that he would be willing to assist with the construction of this closet. Council also discussed the option of purchasing racks to store

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these tables and chairs on instead of constructing a closet. This rack could then be stored along the wall the seniors proposed to construct the closet on. Councilmember Deiter will talk to the senior citizens about this issue.

Utility Supervisor Kalcik questioned whether or not three (3) lots can be sectioned into two (2) lots without having to replat. City Attorney Hanson will research this matter before the next meeting.

Kalcik also mentioned that several houses on Sage Rd. will have to be renumbered due to numbering mistakes made when the subdivision originated. Council asked Kalcik to research this matter with the county zoning administrator before the next meeting. Council will then take action on this matter and letters will be sent to those residents affected.

Utility Supervisor Kalcik said that there were tools included in the 1997 Budget that he would like to start purchasing in the near future. He asked council if he needs to present each item to council as he purchases them. Council asked Kalcik to prepare a list of the items he would like to purchase.

Mayor Brady questioned Utility Supervisor Kalcik on how he determines whether or not to put salt and sand on the streets for ice control.

Motion was made by Councilman Smith that a new radar unit be purchased for the new patrol car with the price not to exceed \$2,500.00. Motion was seconded by Councilmember Deiter and approved.

Officer Call told council that he would like to purchase a stop stick tire deflating device. This device is used to stop fleeing vehicles. Council agreed that this device can be purchased if the price does not exceed the \$200.00 spending limit.

Mayor Brady updated council on the personnel matter that was recently discussed in executive session.

Councilman Gauntt mentioned that he will be seeing Senator Marge Petty and Representative Greg Packer in the near future and he will remind them that the city is still concerned about the speed limit issue on Highway 24 and that any assistance that they can provide would be greatly appreciated.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:00 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 3, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 3, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Barker and approved that the minutes from the last regular session held on January 20, 1997 be accepted.

Councilman Smith entered the meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Smith and seconded by Councilman Renfro that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1705.

A monthly financial update was given by Councilman Smith. He said he would have the report for them to review at the next meeting.

Council discussed the requirements relating to banks where city funds are invested. Councilman Smith will research this issue before the next meeting.

A lease agreement was presented for the new patrol car. City Attorney Hanson has reviewed and accepted this agreement. Motion was made by Councilmember Deiter that the city enter into a Lease with Option to Purchase Agreement with Ford Motor Credit Company. This agreement is for the purchase of a new patrol car. Motion was seconded by Councilman Gauntt and approved.

Council reviewed an agreement received from the Helping Hands Humane Society, Inc. They provide humane sheltering services to the City of Silver Lake. Motion was made by Councilman Gauntt, seconded by Councilman Smith and approved that this agreement be accepted. Mayor Brady noted that the city has provided the shelter with a dog at large information form. The shelter will get this information from the animal owner before the dog is released to them and they will then be issued a citation for dog at large.

Council discussed adopting an ordinance setting the assessments for court costs in the Municipal Court of Silver Lake. At the current time the city does not assess court costs, although, a \$6.50 charge is assessed by the State of Kansas. Motion was made by Councilmember Deiter and seconded by Councilman Renfro that a city court cost of \$25.00 be added to the \$6.50 assessment for the State of Kansas. This motion failed with the following vote: AYE: Jean Deiter, Mike Renfro (2) NAY: Jerry Barker, Mark Gauntt, Mack Smith (3). Motion was then made by Councilman Gauntt and seconded by Councilman Smith that a city court cost of \$23.50 be added to the \$6.50 assessment for the State of Kansas. This motion was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Mark Gauntt, Mack Smith (3) NAY: Jean Deiter, Mike Renfro (2). Ordinance was declared passed and was given no. 1706.

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Utility Supervisor Kalcik reported that on January 26, 1997 there was a sewer backup on Center Dr. He said the City of Topeka came out and cleaned out the sewer line and found a grease blockage. Kalcik said it is unknown as to what caused this blockage and he also mentioned that there was a blockage in this same area in 1991. Council discussed possibly having a camera ran down the line in this area to try and determine what is causing this blockage. Kalcik was asked to get estimates for having this done and also, estimates for having routine maintenance done to the lines in this area. Mayor Brady also noted that the two (2) residents that had sewer backup in their basements should submit a claim to their insurance agent along with a claim to the city so it can be forwarded to the city insurance agent.

The monthly police report was given by Councilmember Deiter and Officer Call.

Call also reported that the Police Department Employee Manual is almost completed. It will then be forwarded to City Attorney Hanson for his review.

Council discussed what should be done with the old patrol car. Call noted that Mike Fangman, an area auto mechanic has looked at the engine and said council should consider replacing it as it is worn out. Call presented estimates for rebuilt motors. Council asked Call to discuss this issue further with Mr. Fangman and to get additional estimates.

Call mentioned to council that he has ordered a new radar unit for \$1,500.00. This is below the budgeted amount of \$3,500.00

Call reported that the stop stick tire deflating device that he would like to purchase is \$369.00. He said are three (3) devices in a rack and that they are mounted in the trunk. This price also includes free replacement until the year 2000. Motion was made by Councilman Smith that this tire deflating device be purchased for \$369.00. Motion was seconded by Councilmember Deiter and approved.

Mayor Brady reminded council that the next meeting will be held on February 19, 1997 as February 17, 1997 is a city holiday.

Mayor Brady told council that she read in the City of Rossville minutes that the City of Silver Lake is interested in purchasing a drug dog along with Rossville and the City of St. Marys. Council agreed that they are not interested in purchasing a drug dog. Mayor Brady will contact Mayor Peggy Baird in Rossville about this issue.

Motion was made by Councilman Smith that Utility Assistant Young attend the Annual Water and Wastewater Conference being held in Wichita on March 26th - 27th, 1997. The fee for this conference is \$50.00 plus lodging for one (1) night. Motion was seconded by Councilman Gauntt and approved.

Utility Supervisor Kalcik reported that he has talked to the county zoning administrator about the city having to renumber several houses on Sage Road due to a numbering mistake when the subdivision originated. He gave Kalcik a copy of a resolution relating to this issue and suggested that it be passed by the council prior to renumbering the houses. He also told Kalcik to notify him prior to this taking place so he can make the necessary changes within the county system. A copy of this resolution will be

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forwarded to City Attorney Hanson for his review and then further action will be taken on this issue.

Kalcik told council that someone with the county wanted the council advised about the mini warehouse that is opening up on the other side of the railroad tracks. This is not in the city limits but they still wanted council to know about this project. Mayor Brady questioned the safety in this area with all the additional traffic crossing and hauling things across the railroad crossing next to the barber shop. She will look into this matter further.

Motion was made by Councilman Smith that Kalcik purchase manual transfer switches for two (2) lift stations as these switches are needed to run the 40 kw generator that was recently purchased for emergencies. The approximate cost of two (2) switches is \$600.00. Motion was seconded by Councilman Renfro and approved.

Utility Supervisor Kalcik presented a list of tools that he would like to purchase in the near future. It was noted that there was money included in the 1997 Budget for tools. Kalcik explained what some of these tools are used for and answered questions that Councilman Barker had about the necessity of some of these tools. Motion was then made by Councilman Gauntt that Kalcik be allowed to spend up to \$2,200.00 for the tools on this list and that he find the most reasonable prices over the next few months. Motion was seconded by Councilman Smith and approved.

Mayor Brady reminded council again that steps need to continue being made to avoid having to call city employees into work while they are on vacation.

Council reviewed a letter received from the Kansas Department of Health & Environment about the last public notification the city made about a nitrate violation. The state has received an inquiry from a resident who claimed that the city did not notify them. Council was informed that this matter was researched and it was determine that this inquiry was made by a resident living in an apartment complex. In the past the city has only notified the apartment managers and they were to distribute this notice to the tenants and evidently this was not being done. In the future, such notices will be distributed to each individual apartment in all apartment complexes.

Councilman Renfro inquired as to why the signs located at the city limits have the incorrect population for Silver Lake. Council was not sure why these signs have never been updated.

Council also discussed why Highway 24 near the east city limits was not annexed when the new subdivision was annexed. They will discuss this issue with City Attorney Hanson when he is present.

Councilman Renfro questioned how a determination is made as to whether or not to put salt and sand on the streets for ice control and when to push snow. Mayor Brady said the snow is usually not pushed until there is three (3) inches and ice control is done on an as needed basis.

Councilman Smith mentioned some information he has learned about the speed limit issue on Highway 24.



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Council discussed the agreement for the purchase of real property, annexation and extension of utility services for property located near Sage Road. They were advised that this agreement has been forwarded to the property owner for his review and as of this date the city has heard no reply.

Councilmember Deiter advised that she has talked to the senior citizens about purchasing racks to store the extra tables and chairs at the community building instead of constructing an additional closet. She said they liked this idea. Councilmember Deiter will get a cost estimate for having racks built as the standard racks will not work.

Councilmember Deiter questioned why an employee was paid overtime to attend a council meeting in January. She was advised that the water department usually takes off early on Fridays to avoid earning overtime pay to attend meetings. The situation in question could not be avoided as there was a water leak on Friday afternoon and they were unable to leave early. Mayor Brady stressed that employees need to avoid earning overtime pay to attend meetings.

Councilmember Deiter inquired as to when street lights will be erected in the new subdivision. Kalcik informed her that KPL has changed procedures and now require easements to be obtained before they can erect poles. He said as soon as these easements are obtained from the property owners, the poles will be erected.

Council was advised that Galaxy Cablevision is in the process of making cable available in the new subdivision.

It was also noted that the phone company is aware that the phone lines still need to be buried in the new subdivision.

Mayor Brady asked council to review the contract received from City Accountant Gerry Carlson so action can be taken at the next meeting.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:30 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING FEBRUARY 19, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening February 19, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) Absent: None.

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that the minutes from the last regular session held on February 3, 1997 be accepted.

Council reviewed the Certificate of Deposit report presented by Councilman Smith. At the next meeting they will take action on the certificates that are maturing at the end of the month.

Mayor Brady discussed the information she found out about the requirements relating to banks where city funds are invested.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Gauntt that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1707.

Motion was made by Councilman Smith that the month of March be proclaimed "American Red Cross Month" in Silver Lake to recognize the past and ongoing contributions of the American Red Cross. Motion was seconded by Councilman Gauntt and unanimously approved. Mr. Jim Young, a representative from the American Red Cross was present for the signing of this proclamation.

Motion was made by Councilman Smith to approve written request received from Shawnee County Fire District #1 to use the community building for the annual fire department dinner on March 2, 1997 and that the fees for this event be waived. Motion was seconded by Councilman Gauntt and approved. Councilman Gauntt told council that they are invited to this dinner and that they need to let City Clerk Stadler know whether or not they will be attending.

Motion was made by Councilman Gauntt to approve written request received from Brownie Troop #435 to use the community building for a mother/daughter sleep over and that the fees for this event be waived. Motion was seconded by Councilman Renfro and approved.

Motion was made by Councilmember Deiter to approve the cereal malt beverage application received for the Texaco Food Mart. Motion was seconded by Councilman Renfro and approved.

Officer Brad Snyder was present to discuss his plans for the upcoming 6th Annual Bicycle Safety Rodeo being held at the Silver Lake High School beginning at 10:00 A.M., April 5, 1997. He updated council on some highlights of this event and he mentioned a few changes being made this year with one (1) of these changes being that all riders must bring and wear a bike helmet. He also noted that there will be no road rally this year. Snyder also told council that Silver Lake Bank is the new sponsor for this event. He said he is in the process of opening a Bicycle Safety

Regular session February 19, 1997 cont'd.

Rodeo Account at Silver Lake Bank but needs approval from the council. Motion was made by Councilman Smith that the Bicycle Safety Rodeo Account be opened at Silver Lake Bank and that signatures required for this account be identical to the DARE Account. Motion was seconded by Councilman Renfro and approved. Councilmember Deiter will talk to bank representatives about possibly waiving the monthly fees for this account. Snyder also reminded council that notice of this event will be included with the next water bills. Council then thanked Officer Snyder for all the hard work he does preparing for this event.

Council discussed a past due water/sewer bill owed by a former tenant of rental property. After discussion council agreed that the city has allowed sufficient time for this former tenant to pay. City Clerk Stadler was directed to send a letter to the property owner requesting that this past due amount be paid.

Council discussed a past due water/sewer bill owed by a former property owner. A final letter has been sent to this former owner and as of this date the bill still has not been paid. Council agreed that this bill should be turned over to City Attorney Hanson for further action.

A letter has been received from a Silver Lake Resident that recently had their water shut off due to non-payment of their bill. Council agreed that normal shut off procedures were followed and that no action will be taken in regards to this letter.

Mayor Brady made the following reappointments to the Silver Lake Housing Authority Board: Debbie Doebele - four (4) year term, Lila Gaddis - two (2) year term, Wayne Kellner - two (2) year term. Motion was made by Councilmember Deiter to approve these reappointments made by Mayor Brady. Motion was seconded by Councilman Barker and approved.

Motion was made by Councilman Barker to accept the one (1) year proposal for audit and budget services received from Braunsdorf, Carlson & Clinkinbeard. Motion was seconded by Councilmember Deiter and approved. Council talked about possibly taking bids for these services next year.

Motion was made by Councilman Smith that a resolution be adopted authorizing the Silver Lake Building Official to correct out of sequence numbered addresses by assigning new addresses. Motion was seconded by Councilman Gauntt and approved.

Council discussed the issue concerning the city having to renumber several houses on Sage Road due to a numbering mistake when the subdivision originated. Motion was made by Councilmember Deiter that the city proceed in making the necessary address changes on Sage Road and that the new addresses become effective on July 1, 1997. Motion was seconded by Councilman Renfro and approved. City Clerk Stadler will write letters to notify those residents that will be assigned new numbers.

Utility Supervisor Kalcik reported that City Attorney Hanson has advised that three (3) lots can be sectioned into two (2) lots without having to replat.

Regular session February 19, 1997 cont'd.

Council was advised that the Police Department Employee Manual is currently being reviewed by City Attorney Hanson. Hanson has mentioned that he would like to meet with Councilmember Deiter and Officer Call to discuss some proposed changes. After these proposed changes are made they will present council with the final draft of this manual.

Mayor Brady has been contacted by Dr. Albers, Superintendent of U.S.D. #372 about an upcoming track project. It was suggested that Utility Supervisor Kalcik be appointed the city liaison to attend meetings at the school to discuss this track project. Kalcik was reminded to adjust his schedule accordingly to avoid incurring overtime to attend these meetings.

Mayor Brady told council that she has advised Mayor Peggy Baird in Rossville that the City of Silver Lake is not interested in purchasing a drug dog along with Rossville and the City of St. Marys.

Motion was made by Councilman Smith that \$250.00 be donated to the Silver Lake After Prom Party. Motion was seconded by Councilman Renfro and approved.

Utility Supervisor Kalcik mentioned that he has received information from the Federal Emergency Management Agency about possibly changing the flood zone boundaries in Silver Lake. This information will be forwarded to City Attorney Hanson for his review.

Kalcik also reported that he has talked to the City of Topeka about running a camera down the sewer line near an area on Center Dr. that recently had a grease blockage. This blockage caused the sewer to backup in this area on January 26, 1997. Kalcik said the City of Topeka does not have the equipment that would be needed to inspect these lines. He has contacted a company in Kansas City that could do it for approximately \$1,100.00. After discussion council agreed not to have these lines inspected at this time. Council did decide that the City of Topeka should be contacted about providing routine maintenance to the lines in this area to prevent further blockage. It was noted that the two (2) residents that had sewer backup in their basements have been told to submit a claim to their insurance agent and to the city so it can be forwarded to the city insurance agent.

Officer Call informed council that the new patrol car is now being used. He questioned council as to what they want to do with the old patrol car. Call presented prices for rebuilt motors. After discussion council agreed that the necessary repairs should be made to the old patrol car and that it should then be taken to the auto auction. Council discussed what amount of money should be accepted for this car.

Call also noted that the bill for the installation of the equipment in the new patrol car has been forwarded to the insurance company.

Councilman Barker has been asked questions about the warehouse that is opening up on the other side of the railroad tracks. The questions he was asked were concerning the trailer that was recently brought to that site and the septic system that is going to be installed. Kalcik advised that the city has no control over this property as it is not within the city limits of Silver Lake. Mayor Brady reported that she is still researching issues concerning the railroad crossing near this property.

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Motion was made by Councilmember Deiter to accept the letter of resignation received from Kevin Kasl effective February 10, 1997. Motion was seconded by Councilman Barker and approved.

Council took a ten (10) minute recess at 7:15 P.M.

City Attorney Hanson entered the meeting at 7:25 P.M.

The regular session resumed at 7:25 P.M.

Motion was made by Councilman Smith, seconded by Councilman Barker and approved that council adjourn into executive session at 7:25 P.M. to discuss matters relating to personnel and litigation. The regular session was scheduled to resume at 8:05 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 8:05 P.M.

Motion was made by Councilman Gauntt that the city proceed with hiring another full time police officer and that Officer Call be allowed to work any needed overtime hours until another police officer is hired. Motion was seconded by Councilman Smith and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:15 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 3, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 3, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Barker and approved that the minutes from the last regular session held on February 19, 1997 be accepted.

The monthly financial report was given by Councilman Smith.

Motion was made by Councilman Smith that the 182 day Certificate of Deposit maturing this month at Silver Lake Bank be renewed. Motion was seconded by Councilmember Deiter and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Smith and seconded by Councilman Renfro that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1708.

Several residents from Sage Road were present to discuss the letters they received recently concerning their houses being renumbered due to a numbering mistake made when the subdivision originated. Council explained the circumstances surrounding this issue and explained that keeping the house numbers in sequence is a big priority mainly due to the 911 emergency system. The residents present expressed their concern with this being done and suggested that council consider other options that they feel were not considered. Councilman Barker said he has talked to the county zoning administrator about this matter and that he mentioned that there may be other options available. He offered to meet with Utility Supervisor Kalcik about this issue and then return to the next meeting to discuss his findings. Motion was made by Councilman Barker to reconsider previous action taken on this matter as council would like to hear what the county zoning administrator has to say about this issue. Motion was seconded by Councilmember Deiter and approved. Mayor Brady said she will contact the other residents that received this letter and advise that the council is reconsidering this issue and that further discussion will be held at the March 17, 1997 meeting.

Council reviewed an ordinance prepared by City Attorney Hanson relating to the cutting of high weeds. This ordinance states that property owners will be notified once a year about tall weeds. If at any other time during this year their weeds exceed twelve (12) inches in height, the city will mow the weeds without any prior notification being sent. The owner will then be billed each time the weeds are cut. Motion was made by Councilman Smith that this ordinance be adopted. Motion was seconded by Councilman Gauntt and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1709. At a future meeting council will discuss what fee will be charged for the mowing of tall weeds. Mayor Brady also mentioned upcoming legislation that may remove the yearly publication requirement for weed ordinances.

Mayor Brady told council it is time to start the process for hiring part time summer help. Council discussed how many individuals should be hired.

Regular session March 3, 1997 cont'd.

and how many hours should be worked each week. They decided not to make this decision until after applications have been received. It was noted that all applicants must be at least sixteen (16) years of age and must have a valid drivers license. City Clerk Stadler was instructed to start advertising for part time summer help. The application deadline will be 3:00 P.M., April 1, 1997.

The monthly police report was given by Councilmember Deiter and Officer Call.

Officer Call mentioned to council that they are going to need a lot of volunteers to assist with the Bicycle Safety Rodeo that is being held at 10:00 A.M., April 5, 1997.

Council was informed that the old patrol car was recently sold at the auto auction.

Call also noted that the new radar unit should be delivered sometime this week.

Mayor Brady told council that Officer Call will continue working overtime hours until another full time police officer is hired.

Mayor Brady inquired as to when the new water tower will be painted. Kalcik said it will not be painted until the weather is warmer.

City Attorney Hanson reported that a recent claim filed against the city has been submitted to the insurance company and that an adjuster has been assigned to research this claim.

Officer Call mentioned an incident involving a city employee. This matter will be discussed in executive session.

Hanson noted that he is still researching the information the city has received from the Federal Emergency Management Agency about changing the flood zone boundaries in Silver Lake.

Councilman Barker inquired as to when the council is going to start looking at other health insurance options for city employees. Mayor Brady said that council will start looking at other insurance options available in April.

City Clerk Stadler was also asked to contact Allison Emerson with the League of Kansas Municipalities about personnel services that they provide. These services include preparing personnel policies, updating city's job descriptions and preparing pay plans. Council would like to find out their charges for providing these services.

Councilman Smith distributed copies of House Bill No. 2223 relating to the costs of street improvements.

City Clerk Stadler informed council that she has been in contact with Galaxy Cablevision about making cable service available in the new subdivision. Stadler said that the cable representatives still have not said when cable service will be make available to these residents. Mayor Brady will contact Galaxy Cablevision about this issue.

Regular session March 3, 1997 cont'd.

Motion was made by Councilman Barker, seconded by Councilman Renfro and approved that council adjourn into executive session at 6:35 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:55 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 6:55 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:55 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING MARCH 17, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 17, 1997 with Mayor Martha Brady and the following Councilmembers present: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) Absent: None.

Motion was made by Councilman Gauntt, seconded by Councilman Barker and approved that the minutes from the last regular session held on March 3, 1997 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Smith that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jerry Barker, Jean Deiter, Mark Gauntt, Mike Renfro, Mack Smith (5) NAY: None. Ordinance was declared passed and was given no. 1710.

Motion was made by Councilmember Deiter that \$50.00 be donated to the Annual City Wide Easter Egg Hunt being sponsored by Donna Heath and the Eagle's Nest. This Easter Egg Hunt will be held on March 29, 1997. Motion was seconded by Councilman Renfro and approved

Council reviewed the recommendation received from Ivan Weichert, County Zoning Administrator, about the street numbering issue on Sage Road. At the last meeting council agreed to reconsider previous action taken on this matter and to have Mr. Weichert study this issue to determine if there are other options available. The only recommendation that Mr. Weichert had was to place a street sign at the road going to the lift station and to call it Sage Place or Sage Court. The two (2) lots adjoining this road could then be addressed using this new road name. Council discussed whether or not this would be a feasible option. They could foresee several problems that this may cause as this road would never meet the specifications for city streets and it may be confusing to emergency responders. After further discussion, motion was made by Councilman Renfro to proceed with the original plan to change several addresses on Sage Road and that the new addresses become effective on August 1, 1997. Motion was seconded by Councilman Gauntt and approved with Councilmember Deiter and Councilman Barker voting NAY.

Motion was made by Councilman Smith that 517 Chestnut be changed to 449 Chestnut and that Casey's General Store be changed from 100 Sage to 424 Chestnut. These changes are being made to bring them into accurate compliance with the 911 Emergency Response Location System. Motion was seconded by Councilman Renfro and approved.

Utility Supervisor Kalcik has been advised that the painting of the water tower should begin this week if the weather permits. He told council there is some confusion as to what color they wanted the eagle painted. Mayor Brady advised that it was agreed that the eagle should be painted maroon.

Motion was made by Councilman Gauntt that the \$300.00 bid received from Gayle Chestnut for the 30 kw generator be accepted. Motion was seconded by Councilman Renfro and approved.

Motion was made by Councilman Smith to approve the Farm Lease Agreement with Wendell Mohler, Dennis Mohler, Robert Mohler and Frank Dougan. The terms of this agreement are for the 1997 crop season. The total rental fee

Regular session March 17, 1996 cont'd.

for the 11.9 acres of farmland is \$773.50. Motion was seconded by Councilman Gauntt and approved.

Council reviewed the applications received for the full time police officer position. After discussion, motion was made by Councilman Gauntt to advertise again for this position immediately and that the application deadline be April 4, 1997. Motion was seconded by Councilman Smith and approved. The individuals that have submitted applications or resumes will be contacted and advised that their application or resume will be considered after April 4, 1997.

Reserve Police Officer Tracey Trammel was present and told council that he is resigning from his position effective immediately as he was recently hired by the Shawnee County Sheriff's Department. He expressed his appreciation to council for allowing him to serve as a reserve officer and for allowing him to attend Part-Time Officer's Basic Training.

Mayor Brady reminded council that the Bicycle Safety Rodeo is being held at 10:00 A.M., April 5, 1997. An informational meeting for those who would like to volunteer is being held at city hall on March 20, 1997.

City Attorney Hanson reported that he has researched the information the city received from the Federal Emergency Management Agency about changing the flood zone boundaries in Silver Lake. He said that he would like to meet with Utility Supervisor Kalcik and the owners of land in this flood zone about the application that would need to be filed to begin this process. Kalcik said he will contact these land owners about scheduling a meeting.

Councilmember Deiter told City Attorney Hanson that she will provide him with the changes she has made to the Police Department Employee Manual.

Council reviewed a letter received from Larry and Lila Gaddis about the damage expenses they incurred following a recent sewer backup on Center Dr. This backup was caused by a grease blockage in the sewer line. This letter will be forwarded to the city insurance agent.

Motion was made by Councilman Smith that Utility Supervisor Kalcik purchase 300 pounds of grass seed for the area around the new water tower and other locations around town. Motion was seconded by Councilman Renfro and approved.

Councilman Barker and Councilman Renfro mentioned that tonight is their last night on city council. They both said that they have enjoyed serving on city council and that it has been a learning experience.

Motion was made by Councilman Smith that the six (6) month Certificate of Deposit that matured at Mercantile Bank on March 11, 1997 be redeemed to fund the Water Tower Project. Motion was seconded by Councilman Barker and approved.

Councilman Gauntt informed council that Jodi Maryott has contacted him about the Aily Scarbrough Memorial Project that she has been working on. She advised Gauntt that they were able to collect enough money to purchase two (2) bronze plaques to be placed near the sidewalk that Mr. Scarbrough constructed for the city in 1995. Motion was made by Councilman Gauntt that Utility Supervisor Kalcik meet with Mrs. Maryott and provide whatever

Regular session March 17, 1997 cont'd.

assistance they need to get these plaques placed near the sidewalk. Motion was seconded by Councilman Smith and approved.

Motion was made by Councilmember Deiter that the city purchase two (2) chair racks for the community building. The total cost for each rack is \$100.00. Motion was seconded by Councilman Smith and approved. It was noted that the cost of these racks will come out of the park budget. Councilmember Deiter said she will order these racks.

City Clerk Stadler mentioned to council a conversation she had with a property owner about a past due water/sewer bill owed by his former tenant. This bill has been turned over to the property owner as the city has allowed enough time for this former tenant to pay. Council agreed that if this bill is not paid by the end of the month, the city will proceed with normal shut off procedures.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:40 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 7, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 7, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

The first item of business was to swear into office newly elected Councilmembers Gerald Blankenship and Frank Workman.

Motion was made by Councilman Gauntt, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on March 17, 1997 be accepted.

The monthly financial report was given by Councilman Smith.

Motion was made by Councilman Smith that the nine (9) month Certificate of Deposit maturing this month at Mercantile Bank be renewed. Motion was seconded by Councilman Gauntt and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Smith and seconded by Councilman Workman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1711.

Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that Councilman Smith be elected the President of Council.

Mayor Brady appointed the new councilmembers to the following positions: Gerald Blankenship - Street Commissioner, Frank Workman - Park Commissioner. She noted that the other councilmembers positions will remain as follows: Jean Deiter - Police Commissioner, Mark Gauntt - Water Commissioner, Mack Smith - Finance Commissioner. Mayor Brady explained to the new councilmembers what their duties will include.

Council has received a request from the Willing Workers Circle of First Baptist Church to use the community building for an annual salad supper. A request has also been received from the Silver Lake Scholarship Foundation to use the community building for an annual meeting. Motion was made Councilmember Deiter that these requests be approved and that the fee for these uses be waived. Motion was seconded by Councilman Smith and approved.

After reviewing the applications received for the full time police officer position, motion was made by Councilman Smith that Officer Call begin conducting the background searches on the qualified applicants. Motion was seconded by Councilman Gauntt and approved.

Council reviewed the applications received for part time summer help. It was noted that in the past the city has hired two (2) summer help employees. Utility Supervisor Kalcik said that he would like the council to hire two (2) employees again this year. Motion was then made by Councilman Smith that Kalcik and Utility Assistant Young interview the applicants for two (2) positions and then make a final recommendation to council. Motion was seconded by Councilman Gauntt and approved with Councilmember Deiter abstaining from the vote.

Regular session April 7, 1997 cont'd.

A Job Classification and Pay Plan Proposal has been provided by the League of Kansas Municipalities. No action was taken on this proposal because of the costs involved.

The monthly police report was given by Councilmember Deiter and Officer Call. Call mentioned that the activity increased in March.

Mayor Brady reported that an area resident has contacted her with a concern about how fast motorist travel through the intersection of Pottawatomie and Masche. Brady asked Officer Call to contact this resident about his concerns.

Officer Call explained to the new councilmembers that periodically he responds to calls outside of the city limits of Silver Lake. He told them that he does have a county commission which allows him to respond to these calls. He noted that when a Silver Lake Police Officer is not on duty, the Shawnee County Sheriff's Department or the Rossville Police Department responds to calls in Silver Lake.

Motion was made by Councilman Gauntt that a check be prepared for next meeting to reimburse Officer Snyder for the Bicycle Safety Rodeo expenses that he paid for out of his own pocket. Motion was seconded by Councilmember Deiter and approved.

Council reviewed a letter received from Representative Nancy Kirk regarding House Bill No. 2093. This bill relates to the alteration of maximum speed limits by local authorities. She thought that this bill would assist the council in trying to get the speed limit on Highway 24 lowered. Mayor Brady advised that she would research this issue further as there were sections of this bill that council would like defined.

Council discussed the information that they received from the Federal Emergency Management Agency about changing the flood zone boundaries in Silver Lake. City Attorney Hanson and Utility Supervisor Kalcik recently met with the owners of land in this flood zone about the application that would need to be filed to begin this process. If an application was filed it would have to come from the property owners and not the city. This issue will be researched further.

Utility Supervisor Kalcik reported that the water tower painters only have five (5) to seven (7) days of painting left to complete the water tower. It will then be disinfected and put into operation.

Motion was made by Councilman Gauntt to approve Change Order No. 1 for the Water Tower Project. This change order in the amount of \$1,896.00 is for the addition of a ladder inside the water tank and for the addition of a six (6) inch valve and valve box. Motion was seconded by Councilmember Deiter and approved.

Mayor Brady explained to the new councilmembers how many members need to be present to constitute a quorum. She asked them to contact her or City Clerk Stadler if there will be a meeting they are unable to attend.

Councilman Blankenship noted that he will not be able to attend the next meeting.

Mayor Brady also advised that when a city holiday falls on Monday, the council meeting will be held on Wednesday.

Regular session April 7, 1997 cont'd.

Councilman Smith thanked Utility Supervisor Kalcik for replacing the street sign on Walnut.

Councilman Gauntt questioned if a reply has been received concerning the agreement the city forwarded to a property owner regarding the purchase of real property, annexation and extension of utility services for property located near Sage Road. Kalcik reported that the property owner has advised him that this agreement has been forwarded to his attorney.

Utility Supervisor Kalcik reported that he still needs to get in contact with Jodi Maryott about the Aily Scarbrough Memorial Project. He mentioned that there is some misunderstanding about the style of the plaque.

Councilman Gauntt said he would like to see the city start getting prices for the cost to replace some of the water lines in the older part of town. Utility Supervisor Kalcik was asked to contact BG Consultants to determine if there are any existing plans for this project.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:15 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 21, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 21, 1997 with Mayor Martha Brady and the following Councilmembers present: Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (4) Absent: Gerald Blankenship (1).

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that the minutes from the last regular session held on April 7, 1997 be corrected to reflect the following change: Motion was made by Councilmember Deiter that these requests be approved and that the fee for these uses be waived.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Councilman Workman questioned the check issued to Topeka Capital Janitor Services, Inc. He was advised that this bill is paid monthly and is for the weekly cleaning of the community building and city hall. Motion was then made by Councilmember Deiter and seconded by Councilman Workman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (4) NAY: None. Ordinance was declared passed and was given no. 1712.

Council discussed a past due water/sewer bill owed by a former tenant of rental property. Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that this final bill be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Council has received a request from St. Stanislaus Church to use the community building for a benefit bake sale on May 10, 1997. Motion was made by Councilman Smith that this request be approved and that the fee for this use be waived. Motion was seconded by Councilman Gauntt and approved.

Utility Supervisor Kalcik reported that they have interviewed the applicants for two (2) part time summer help positions. He recommended two (2) applicants and an alternate to council for hire. Motion was made by Councilman Gauntt that the recommendations presented by Kalcik be accepted and that salary for these two (2) positions be \$5.00 per hour. Motion was seconded by Councilman Smith and approved.

Kalcik also reported to council that a revised resolution needs to be adopted to allow KPL to erect four (4) street lights in Lakeland Subdivision No. 1. Kalcik said that a resolution was adopted in September of 1996 but changes had to be made as KPL changed their street light resolution procedures. These new procedures made it necessary to change the location of the street lights included on the original resolution. Motion was made by Councilman Gauntt, seconded by Councilman Workman and approved that this resolution be adopted.

Council reviewed a letter from Earl Ray and Marian Burns regarding the city continuing with the sidewalk on the east side of Highway 24 from Casey's General Store to Penn Apartments. Council asked Utility Supervisor Kalcik to contact City Engineer Ron Kuhn and ask him to prepare an estimate cost for this project so council can determine if it is a feasible project. Council agreed that it will probably cost more than the original sidewalk project as there will be more dirt excavating to do. Council also suggested that Kalcik discuss this project with the involved landowners.

Regular session April 21, 1997 cont'd.

Mayor Brady reported that she has researched House Bill No. 2093 and determined that this bill will not assist the council in trying to get the speed limit on Highway 24 lowered.

Council was presented information about other health insurance providers. Mayor Brady advised them to review this information as it will be discussed at the May 19, 1997 meeting.

City Attorney Hanson presented council with draft copies of the Police Department Policy and Procedure Manual. This matter was tabled until the next meeting to allow council time to review this manual.

Motion was made by Councilman Smith that Utility Supervisor Kalcik attend a training session on Operation and Maintenance of Gas Chlorinators and Chlorine Safety. This training is being provided by the Kansas Rural Water Association and will be held in May. There is no charge for this session but the city will pay for his expenses. Motion was seconded by Councilman Gauntt and approved.

Kalcik told council that he has received a cost proposal from Reddi Root'r to provide preventative maintenance to the three (3) sanitary sewer lift stations. The total cost of their proposal shall not exceed \$1,550.00. Motion was made by Councilman Gauntt, seconded by Councilman Smith and approved that this proposal be accepted.

Kalcik also informed council that the contractors have finished painting the water tower. He said they will be disinfecting the tower this week and then they will send samples into the state for testing. As soon as the city is notified that the sample meets state requirements, the water tower will be put into use.

Councilman Workman questioned if the old water tower has a red light on the top of it. Utility Supervisor Kalcik indicated that it did not have a light.

Council discussed the information received from the city insurance company regarding two (2) sewer backup claims they recently settled. Council expressed their concern that the insurance company did not have any contact with the city prior to the settlement of these claims. Also, the insurance company has never indicated what steps the city can take to prevent being liable for similar claims in the future. City Clerk Stadler reported that she has contacted the city insurance agent about this matter. If a response is not received from him in the near future, Stadler will write the insurance company about the concerns of the council.

Council will interview an applicant for the police officer position at the end of the meeting tonight. Officer Call stated that he has almost completed the necessary background searches on the qualified applicants.

Officer Call mentioned that he will be having a hot dog roast for the 6th Grade D.A.R.E. Class at noon on April 25, 1997.

Council discussed a recent complaint about the speed of the motorist traveling through the intersection of Pottawatomie and Masche. Virginia McDougal, a resident in that area was present and confirmed that this intersection is an extreme traffic hazard. After further discussion, motion was made by Councilmember Deiter that the intersection of Masche



Regular session April 21, 1997 cont'd.

and Pottawatomie be made a four (4) way stop intersection. Motion was seconded by Councilman Workman and approved.

Council reviewed a letter from the attorney of the resident on Sage Road that has been presented an agreement from the city regarding the purchase of real property, annexation and extension of utility service.

Motion was made by Councilman Smith, seconded by Councilmember Deiter and approved that council adjourn into executive session at 6:55 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:20 P.M. Officer Call was asked to be present during this executive session.

The regular session resumed at 7:20 P.M.

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that council adjourn into executive session at 7:20 P.M. to interview an applicant for the police officer position. The regular session was scheduled to resume at 8:55 P.M.

The regular session resumed at 8:55 P.M.

Motion was made by Councilman Gauntt that Larry Scott Kemp be offered the position of full time police officer. Motion was seconded by Councilman Smith and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 9:00 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 5, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 5, 1997 with Mayor Martha Brady and the following councilmembers present: Gerald Blankenship, Mark Gauntt, Frank Workman (3) Absent: Jean Deiter, Mack Smith (2).

Motion was made by Councilman Gauntt, seconded by Councilman Workman and approved that the minutes from the last regular session held on April 21, 1997 be accepted.

Council reviewed the monthly financial report that was prepared by Councilman Smith.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Workman and seconded by Councilman Blankenship that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Mark Gauntt, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1713.

Council discussed donations for 1997 ball diamond upkeep. There were representatives present from the American Legion, Lions Club and the Silver Lake Ball Association. They explained how they use the money that the city donates to their programs. Motion was then made by Councilman Gauntt that \$500.00 be donated to the Lions Club and to the American Legion and that \$400.00 per diamond be donated to the Silver Lake Ball Association. Motion was seconded by Councilman Workman and approved.

Approximately ten (10) parents of students in the school system were present and told council that they would like Officer Call to be able to provide a drug education awareness class to concerned parents. These parents explained that they are very concerned about the drug issues facing teenagers. They feel that Officer Call could provide a very informational class as he has access to drug information and he also has a drug education background. Officer Call said that he could prepare for and offer this class during his regular night shift. He said he would want to meet with these parents first to determine what type of information they are looking for. Council approved Officer Call offering this class to concerned parents.

In accordance with the statutes, Mayor Brady presented to the council for their approval the following names for appointive offices to the City of Silver Lake: City Clerk - Darlene Stadler, Assistant City Clerk - Peggy Gilmore, Utility Supervisor - Russell Kalcik, Utility Assistant - Dave Young, Chief of Police - Randall Call, Part Time Police Officer - Bradley Snyder, City Attorney - Gary Hanson, Assistant City Attorney - Tom Barnes, City Judge - Karen Wittman, City Engineer - Ron Kuhn, City Treasurer - Mack Smith. By motion duly made by Councilman Blankenship, the council approved the list of names submitted by Mayor Brady for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Gauntt and approved.

Council reviewed a response received from the city insurance company in regards to several questions the city had about two (2) sewer claims they recently settled. This response did not address concerns the council had about the way these claims were handled. City Clerk Stadler was directed to write this company and ask that they address these concerns. She will

Regular session May 5, 1997 cont'd.

also request that in the future, the City of Silver Lake be notified of any claims that they are presented with and that the council be contacted before they settle any claims on behalf of the city.

Council reviewed the Police Department Policy and Procedure Manual that has been prepared by Councilmember Deiter, Officer Call and City Attorney Hanson. They discussed proposed changes, additions and deletions to this manual and asked Hanson to make the necessary corrections. After these corrections are made council will take final action on the manual.

Council was advised that Larry Scott Kemp was offered the full time police officer position and that he declined this position. An interview with another applicant will be scheduled for 7:00 P.M., May 19, 1997. This interview will follow the council meeting.

City Attorney Hanson discussed with council a recent claim for money damages that has been presented to the city. He discussed circumstances about this claim and advised that the council has 120 days to act on it. No action was taken.

The monthly police report was given by Officer Call

The 6th Grade D.A.R.E. Class has sent thank you notes for the hot dog roast that Officer Call hosted for them.

Mayor Brady thanked Utility Supervisor Kalcik for picking up the trash that a resident put by a lift station.

Mayor Brady also reported that cable service still has not been made available to the residents of the new subdivision. She contacted Galaxy Cablevision again today and was told that they would have service available by June 1, 1997. They also said that if they had a copy of the plat for this subdivision they could expedite this project. City Clerk Stadler will forward them a copy of this plat.

Utility Supervisor Kalcik told council that one (1) of the individuals that was hired as part time summer help has asked if he could start a couple of weeks early. Council approved this request.

Mayor Brady told council that if the part time summer help employees have any extra time she would like for them to help keep the drainage ditch near Sage Road cleaned up.

Utility Supervisor Kalcik also reported that he has to have one (1) more water sample approved by the state before he can put the new water tower into use.

The fire department has asked if they can use the old water tower for a high angle rescue class. Council discussed this issue with City Attorney Hanson and then asked Councilman Gauntt to talk to the fire department about possibly using the practice tower in Soldier Township for this class.

Officer Call asked council to consider changing the intersection of Lake St. and Rice Rd. to a four-way stop. He feels this intersection is a traffic hazard mainly due to the amount of traffic. Motion was made by Councilman Gauntt that City Clerk Stadler write a letter to the Shawnee County Engineer asking that they consider changing the intersection of Lake

Regular session May 5, 1997 cont'd.

St. and Rice Rd. to a four-way stop. Motion was seconded by Councilman Blankenship and approved. It was explained that even though this intersection is within the city limits, the county must approve this change as this intersection is maintained by the county.

Officer Call also mentioned that he has talked to Dr. Albers with the school district about funding for next years D.A.R.E. Program. Call told council that the school district can not purchase supplies but can pay for the D.A.R.E. Instructors hours. He explained the agreement they worked out in regards to this issue.

Officer Call asked council to consider purchasing an Alco-Sensor Tester from Intoximeters. He explained that this is a pre-arrest alcohol tester. He said he has been unsuccessful in finding other funding available for the purchase of this tester. Call said he feels this tester will assist him greatly in handling alcohol related cases. Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that Call purchase an Alco-Sensor Tester from Intoximeters with the price not to exceed \$500.00.

Councilman Gauntt reminded Call that for the rest of the year he should use discretion in purchasing equipment for the police department.

Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that council adjourn into executive session at 8:20 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 8:30 P.M.

The regular session resumed at 8:30 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:30 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 19, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 19, 1997 with Mayor Martha Brady and the following councilmembers present: Gerald Blankenship, Mark Gauntt, Mack Smith, Frank Workman (4) Absent: Jean Deiter (1).

Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that the minutes from the last regular session held on May 5, 1997 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Smith and seconded by Councilman Gauntt that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Mark Gauntt, Mack Smith, Frank Workman (4) NAY: None. Ordinance was declared passed and was given no. 1714.

Fire Chief Joe Hawkins was present and advised that they would like the council to consider amending the Fire District Consolidation Agreement that was approved on March 7, 1983. The section they want amended relates to the consolidated fire district having to maintain a fire truck in the City of Silver Lake at all times. At the time this agreement was approved the City of Silver Lake contributed a fire truck to the establishment of the new fire district. The fire district is considering selling this truck as it is no longer practical to own. He mentioned plans they have to replace several trucks. He said they also do not feel it is necessary to maintain a truck in the city at all times. If all of the other trucks are being used to fight fires, there would be nobody available to operate the truck left in the city, therefore, leaving this truck in the city at all time is senseless. He said that in the event there is a fire in the city and the trucks are all being used to fight other fires, the fire district would request for mutual aid from neighboring fire districts. After discussing this issue further, motion was made by Councilman Smith that City Attorney Hanson prepare for the next meeting an amendment to this original agreement that would eliminate the requirement that relates to the fire district having to maintain a fire truck in the City of Silver Lake at all times. Motion was seconded by Councilman Gauntt and approved. Councilman Blankenship stated that before final action is taken on this amendment, he would like to research this issue further.

Eldon Roberson, the developer of Lakeland Subdivision was present to discuss the issue of street lights in this subdivision. Council recently adopted a resolution that will allow for the erection of four (4) new street lights in this subdivision. Mr. Roberson said he would like council to put a hold on having these street lights erected as he does not approve of how they will be erected. Utility Supervisor Kalcik said that due to changes in the easement regulations, KPL takes the street light wiring across the frontage of the property instead of between the houses. Kalcik also stated that KPL has been contacted about putting a hold on this project. Mr. Roberson said he will be contacting KPL to discuss his concerns. He also noted that they may consider just erecting yard lights if there are no other alternatives. It was mentioned that Kaw Valley Electric will soon be erecting a street light near the entrance to this subdivision.

Council discussed possibly having four (4) street lights erected in other locations in town since the new subdivision resolution has been put on

Regular session May 19, 1997 cont'd.

hold. Council reviewed a memo that Officer Snyder prepared that suggests where he feels street lights should be erected. Snyder mentioned that some street light locations need to have the trees trimmed back from around the lights or the bugs cleaned out of them. Councilman Blankenship said that he will survey the town to determine where street lights are needed, where trees need to be trimmed and where bugs need to be cleaned out of the lights.

Council discussed the information received about other health insurance providers. It was decided that it would not be in the better interest of the employees to change the insurance provider. City Clerk Stadler said that a representative from Blue Cross & Blue Shield has said that the city may be able to find out by the first of July what the renewal rates will be. Council agreed that they will wait until the renewal rate is determined to take action on this matter. An option that may be considered is to set a limit on the amount the city will pay for health insurance.

Mayor Brady distributed information relating to the Kansas Open Meetings Act. She stressed the importance of following the rules and regulations of this act.

Mayor Brady also distributed to council the current employee salary information. She asked council to review this information as it will be discussed at a future meeting.

City Clerk Stadler was asked to contact City Accountant Gerry Carlson about questions that Mayor Brady and Councilman Smith had about the budget.

Council discussed the location of stop signs around town.

Councilmember Deiter entered the meeting at 6:35 P.M.

City Attorney Hanson distributed the final draft of the Police Department Policy and Procedure Manual. Hanson asked council to review this manual before the next meeting and note any changes, additions or deletions that they would like made.

Council reviewed the Employee Sexual Harassment Policy that was drafted by City Attorney Hanson. Hanson explained that this is just a general policy that employers are encouraged to have for the employees. Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that this policy be accepted.

City Attorney Hanson noted that he will not be at the next meeting.

Utility Supervisor Kalcik reported that water well no. 5 needs a new tankmaster controller. He explained that this controls the level of water in the water tower and regulates the water pressure. The approximate cost is \$625.00. Motion was made by Councilman Gauntt, seconded by Councilman Workman and approved that Kalcik purchase this controller.

Officer Call informed council that he has ordered the Alco-Sensor Tester that was approved at the last meeting.

Council reviewed a response letter from the city insurance company in regards to the questions the council had about two (2) sewer claims they recently settled on behalf of the city.

Regular session May 19, 1997 cont'd.

Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that council adjourn into executive session at 6:40 P.M. to interview an applicant for the full time police officer position. The regular session was scheduled to resume at 7:50 P.M.

The regular session resumed at 7:50 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:50 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

SPECIAL SESSION FRIDAY EVENING MAY 30, 1997

The Governing Body of the City of Silver Lake met in special session at city hall on Friday evening, May 30, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mack Smith, Frank Workman (4) Absent: Mark Gauntt (1).

The purpose of this meeting was to interview an applicant for the full time police officer position.

Motion was made by Councilman Blankenship, seconded by Councilmember Deiter and approved that council adjourn into executive session to interview this applicant for this position. Regular session was scheduled to resume at approximately 6:30 P.M.

The regular session resumed at 6:30 P.M.

No action was taken on the police officer position.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:30 P.M.

*Peggy S. Gilmore*

Peggy S. Gilmore,  
Assistant Clerk



REGULAR SESSION MONDAY EVENING JUNE 2, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 2, 1997 with Mayor Martha Brady and the following councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Blankenship and approved that the minutes from the last regular session held on May 19, 1997 be accepted.

Council reviewed the monthly financial report that was prepared by Councilman Smith.

Motion was made by Councilman Smith that the Certificate of Deposit maturing on May 27, 1997 be renewed. Motion was seconded by Councilman Workman and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1715.

A Silver Lake resident was present to ask council to do something about the sidewalk just east of Highway 24 on Lake street. She reported that this sidewalk is in need of repair. Mayor Brady stated that property owners are responsible for their own sidewalk maintenance and repairs. Utility Supervisor Kalcik was instructed to inspect this sidewalk and follow up with a letter to the property owner if repair is needed.

Fire Chief Joe Hawkins was present to answer questions from council regarding the First Amendment to the Fire District Consolidation Agreement that City Attorney Hanson had prepared. Councilman Blankenship had some concerns about the changes that the Fire District is requesting. He said that it would not be in the best interest of the city to not require that a truck be maintained in the city at all times. It was explained by Chief Hawkins that if they were working a fire in the county and a fire was reported in the city they would call for mutual aid and that the responding department would bring their own truck. If it was possible to release somebody from the current call they would bring a truck and equipment back to respond to the call in Silver Lake. It was noted that if they emptied the station of volunteers in Silver Lake, at Chief Hawkins discretion (there is not enough manpower on the department to be able to leave any volunteers at the station to standby for the city) they could put mutual aid on standby or have Rossville bring a truck to Silver Lake. It was noted the equipment on the city truck is outdated, therefore it is impractical to keep it as a standby. It was also noted that the Fire District Consolidation Agreement may not be amended without approval by the City of Silver Lake, Shawnee County Fire District No. 1, and the Board of County Commissioners.

Motion was made by Councilman Blankenship to Disapprove the First Amendment to the Fire District Consolidation Agreement. This motion died due to a lack of a second.

Motion was then made by Councilman Smith that City Attorney Hanson reread the Fire District Consolidation Agreement. This motion was seconded by

Regular session June 2, 1997 cont'd.

Councilman Blankenship and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None.

Motion was made by Councilman Gauntt to accept the First Amendment to the Fire District Consolidation Agreement. This motion died due to a lack of a second.

Council reviewed a cost estimate sheet prepared by City Engineer Ron Kuhn of CP Engineers and Land Surveyors, Inc. This estimate is in regards to a requested project for the city to add more sidewalks along Highway 24 beginning at Casey's General Store and down to Wehners Thriftway. Motion was made by Councilman Gauntt to proceed with this project. Motion was seconded by Councilman Smith and approved.

Council also reviewed a cost estimate sheet also prepared by Ron Kuhn this is in regards to replacement costs for waterlines in the older part of town. It was noted that laying the new water mains would need to be done by a general contractor. No action taken.

Council previously reviewed the Police Department Policy and Procedure Manual. Officer Call suggested some changes that could be made to this manual. Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that this manual be accepted with the necessary changes.

The monthly police report was given by Officer Call.

Officer Call told council that he has borrowed a portable radar unit from Kustom Signal out of Chanute, Kansas. This unit which sits on the side of the road alerts drivers as to how fast they are traveling. The unit will be placed in different locations around town for the next two (2) weeks.

Council discussed a letter received from the Kansas Department of Agriculture. This letter is in regards to a FEMA sponsored Hazard Mitigation Grant for a pilot project. Utility Supervisor Kalcik was instructed to obtain more information about this grant.

Mayor Brady suggested that Kalcik inspect and spray if needed an area that has been reported to have bind weed taking over it.

Officer Call reported that he had met with the Silver Lake school board in reference to a grant for the D.A.R.E. program.

Utility Supervisor Kalcik advised council that the part-time summer help has began working.

Kalcik questioned council as to whether or not he should begin spraying for mosquitoes. In the past the city has sprayed on Monday and Thursday nights. It will cost approximately \$7000.00 for spray alone to spray two (2) nights per week this summer. Council discussed ways to help curb the mosquito population. It was suggested that the boyscouts may want to build martin houses or that bat houses could be used. Councilman Gauntt will get information on a mosquito fish that could be put into the lake that would attack mosquito larva. It was agreed that Kalcik will spray on Wednesday nights if weather permits. It was noted that if more spraying needed to be done then they would go back to last years schedule.

Regular session June 2, 1997 cont'd.

Councilman Blankenship shared with council a list of streetlights that need to have tree limbs trimmed that surround them. Officer Call stated that he has contacted a KPL employee that trims these tree limbs. Councilmember Deiter suggested making a note of streetlights that are dim and have KPL change the bulb in them.

Councilmember Deiter asked to see a report of how the Silver Lake Ball Association spends their money. Councilman Gauntt was asked to invite the person doing the books for the ball association to the next meeting.

Motion was made by Councilmember Deiter, seconded by Councilman Blankenship and approved that council adjourn into executive session with Officer Call in attendance at 7:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:20 P.M.

The regular session resumed at 7:20 P.M.

Motion was made by Councilmember Deiter that Ralph Helms Jr. be offered the position of full time police officer. Motion was seconded by Councilman Smith and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:25 P.M.

*Peggy S. Gilmore*

Peggy S. Gilmore,  
Assistant Clerk

REGULAR SESSION MONDAY EVENING JUNE 16, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 16, 1997 with Mayor Martha Brady and the following councilmembers present: Gerald Blankenship, Mark Gauntt, Frank Workman (3) Absent: Jean Deiter, Mack Smith (2).

Motion was made by Councilman Gauntt, seconded by Councilman Workman and approved that the minutes from the special session held on May 30, 1997 and the regular session held on June 2, 1997 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Gauntt and seconded by Councilman Blankenship that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Mark Gauntt, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1716.

Councilman Gauntt questioned why the patrol car is taken to Topeka for oil changes instead of having this done locally. Council agreed that in the future, they would like Officer Call to get local prices for this service as they would like to support local businesses whenever possible.

Council was presented with numerous letters being sent to area property owners regarding tree limbs on their property that are constituting a traffic hazard. Motion was made by Councilman Blankenship, seconded by Councilman Workman and approved that these letters be mailed. Councilman Workman suggested that copies of the rules and regulations regarding tree obstruction on private property be sent along with these letters.

A letter has been received from the Shawnee County Director of Public Works in response to a letter the city sent requesting that the intersection of Lake St. and Rice Rd. be changed to a four-way stop. This intersection is within the city limits but is maintained by the county so council wanted their approval to make this change. This letter from the county stated that they do not have jurisdiction within the city limits, therefore, the city could proceed with changing this intersection to a four-way stop. This matter was tabled as Utility Supervisor Kalcik said that Officer Call may have other intersections that he would like council to consider changing. If these changes are all made at the same time the city will save money on the costs of the stop signs.

City Attorney Hanson reported that he reread the First Agreement to the Fire District Consolidation Agreement. Hanson clarified that after this agreement has been accepted by the council, it will be presented to the Shawnee County Commissioners for final approval. Councilman Gauntt reported that at the last fire board meeting the board agreed that if the city council decides that a truck must be kept in the city at all times, they will keep the old truck instead of buying a new one just to keep in the city. Councilman Workman said that he would like to hear the input from the residents on this issue before making a decision. This matter will be discussed further when full council is present.

Motion was made by Councilman Blankenship, seconded by Councilman Gauntt and approved that the liquor license received from Sherry Vawter be accepted.

Regular session June 16, 1997 cont'd.

Mayor Brady told council that a letter was sent to the Kansas Department of Agriculture requesting more information about the Hazard Mitigation Grant being sponsored by FEMA. This grant's purpose would be to develop elevation data for a small watershed in the form of a Digital Elevation Model. The State of Kansas is in the process of applying for this grant and they wanted the city to participate in a pilot project to produce this Digital Elevation Model. As of this date the city has not received any additional information about this grant.

Utility Supervisor Kalcik said he has followed up on a complaint received concerning the condition of the sidewalk just east of Highway 24 on Lake Street. He said this sidewalk is in violation of City Code Section 13-102. Motion was made by Councilman Gauntt that the owner of the land abutting this sidewalk be mailed a notice to repair this sidewalk as required by city code. Motion was seconded by Councilman Blankenship and approved.

Motion was made by Councilman Gauntt that Utility Supervisor Kalcik attend the Annual Water and Wastewater Operators School that is being held in Lawrence on August 5 - 8, 1997. Motion was seconded by Councilman Blankenship and approved.

Motion was made by Councilman Gauntt that four (4) new tires be purchased for the Ford truck at an approximate cost of \$40.00 per tire. Motion was seconded by Councilman Workman and approved.

Utility Supervisor Kalcik informed council that he is still having trouble with a lift station. Motion was made by Councilman Gauntt that Kalcik be allowed to contact Reddi Rooter at his discretion if this problem persists. Motion was seconded by Councilman Blankenship and approved.

Mayor Brady asked Utility Supervisor Kalcik if a city truck can be made available to Officer Call so he can take the portable radar unit back to Kustom Signal in Chanute, Kansas. Kalcik said the GMC one ton will be ready for him to take in the morning. He stated that he wants Call to take this truck as it has not been driven outside the city limits for awhile.

City Attorney Hanson reported that he has still not heard a reply from the attorney of the resident on Sage Road that has been presented an agreement from the city for the purchase of real property, annexation and extension of utility service. Hanson said he will follow up on this matter.

Hanson also discussed a letter he prepared for Utility Supervisor Kalcik regarding the issue of basements under houses in the flood zone. He suggested that copies of this letter be forwarded to the property owners that attended a meeting that was recently held to discuss this issue.

Councilman Blankenship has received a complaint about the sand in the gutters around town. He was informed that the city has looked into the cost of a street cleaner and the cost of having the streets cleaned and neither option was feasible. Utility Supervisor Kalcik will look into this matter again to determine if any new feasible options are available.

Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that council adjourn into executive session at 6:05 P.M. to discuss matters relating to litigation. The regular session was scheduled to resume at 6:15 P.M. City Attorney Hanson was present during this executive session.

Regular session June 16, 1997 cont'd.

The regular session resumed at 6:15 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:15 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 7, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 7, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mack Smith, Frank Workman (4) Absent: Mark Gauntt (1).

Motion was made by Councilman Smith, seconded by Councilman Blankenship and approved that the minutes from the last regular session held on June 16, 1997 be approved.

Officer Call wanted to respond to the question that was asked by Councilman Gauntt at the last meeting regarding why the patrol car is taken to Topeka for oil changes instead of having this done locally. Call stated that on the days he wanted the oil changed, the local service station was not able to fit him into their schedule. He noted that he was already in town on other business on the days he had the oil changed. Mayor Brady said that she will talk to the owner of the local service station about servicing the patrol car in the future.

The monthly financial report was given by Councilman Smith.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Smith that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mack Smith, Frank Workman (4) NAY: None. Ordinance was declared passed and was given no. 1717.

The next item of business was to discuss a drainage ditch on Highway 24 that was recently dug out by the city. After the digging of this ditch it was brought to the attention of the city that a portion of this ditch is on the car wash property. Utility Supervisor Kalcik and Councilman Blankenship met with K.D.O.T. representatives about this issue and they determined that the car wash property extends to the center of the drainage tube under the driveway going into Wehner's parking lot. Council reviewed a memo prepared by Councilman Blankenship in regards to this meeting with K.D.O.T. and it also included Blankenship's suggestions to correcting this problem. The state has offered to use a road grader to give this ditch a gentle slope and to use the excess dirt to fill in the portion of the ditch that is on the car wash property. The state has also recommended that the city add an eight (8) foot extension to the drainage tube. This tube would have a slight bend to lead the water away from the car wash property to the right-of-way. There is some concern about the property line stake that would be covered up if this tube is installed. The state has agreed to provide and install this tube. It was noted that KPL has been contacted about moving a power pole to allow for the straightening of this ditch. Mr. Ralph Pfannenstiel, the owner of the car wash property, was present to express his concerns about this situation. He said he is willing to listen to the city's proposal for correcting this problem. He will work with the city if they can guarantee that they have found a workable solution. Mr. Pfannenstiel mentioned that if there is any further grading done to this ditch he wants the excess dirt. After further discussion, motion was made by Councilman Smith that Utility Supervisor Kalcik re-shoot the grade on this ditch so council can decide how to proceed with this matter. Motion was seconded by Councilman Blankenship and approved.

Regular session July 7, 1997 cont'd.

Council discussed again the First Agreement to the Fire District Consolidated Agreement that was prepared by City Attorney Hanson. Council relayed input from residents they have talked to about this issue. Fire Chief Joe Hawkins was present and mentioned to council that following a recent train accident north of Rossville, the Silver Lake Fire Department was called to provide mutual aid at the accident scene. He said that Soldier Township provided a fire truck and four (4) fire personnel to standby at the Silver Lake Fire Department in case an emergency call was received. He said this type of good response is usually provided from neighboring fire departments. Motion was then made by Councilman Smith that the First Amendment to the Fire District Consolidation Agreement be approved. This amendment will no longer require the fire district to maintain a fire truck in the City of Silver Lake at all times. Motion was seconded by Councilmember Deiter and approved with Councilman Blankenship voting NAY. It was noted that the majority of council feels comfortable approving this agreement as there is mutual aid provided from neighboring fire districts when emergencies arise. Fire Chief Hawkins said he will meet with the Shawnee County Commissioners about their approval of this agreement.

Utility Supervisor Kalcik has contacted a Kansas City company about providing street cleaning services to Silver Lake. The cost for this service would be \$85.00 per hour with a four (4) hour minimum. He mentioned that the city will be charged for their travel time to get to Silver Lake. Motion was made by Councilman Blankenship that the city hire this company for a minimum of four (4) hours and if it appears that they are doing quality work, have them continue for a maximum of sixteen (16) hours. Motion was seconded by Councilman Workman and approved.

Motion was made by Councilmember Deiter that the intersection of Rice Road and Lake Street be made a four (4) way stop intersection. Also, that stop signs be erected at Lake Street and Madore for northbound traffic and Lake Street and Beaubien for southbound traffic. Motion was seconded by Councilman Workman and approved.

The monthly police report was given by Officer Call.

Call mentioned that newly hired Police Officer J.R. Helms completed his psychological exam today.

Mayor Brady said she received a verbal thank you from Mona Marcotte, owner of the Eagle's Nest for the free water the city provided for the mud volleyball pit.

Mayor Brady also informed council that a representative from the Rollin' Down the River Festival contacted her about this festival being in the Silver Lake area on October 3, 1997. She said this festival is a series of educational and celebratory programs. The goal of this festival is to promote the Kaw Valley. Brady said she will talk to Councilman Gauntt about this festival.

Councilman Blankenship reported that the Silver Lake Scholarship Foundation made almost \$2,000.00 at the 4th of July Celebration they sponsored.

Motion was made by Councilmember Deiter that Officer Call sell the 8mm tape player that the police department no longer uses for a minimum amount of \$150.00. Motion was seconded by Councilman Smith and approved.



Regular session July 7, 1997 cont'd.

Mayor Brady mentioned a complaint she received from a resident concerning a ditch that was dug behind their property. Utility Supervisor Kalcik said this ditch was dug for drainage purposes.

Mayor Brady said she would like Mr. John Leverenz, Metro Engineer for the Kansas Department of Transportation, to meet with the council about the speed limit issue on Highway 24. She asked Councilman Blankenship to contact Mr. Leverenz about this issue.

Councilman Blankenship recently attended a meeting to discuss a resolution introduced by Topeka Mayor Joan Wagnon that would create a joint planning and zoning board for Topeka and Shawnee County. This resolution would allow the Shawnee County Commissioners to appoint an individual to represent the cities of Rossville, Silver Lake, Willard and Auburn. He said that no action was taken at this meeting.

Mayor Brady commended the individuals that were involved with the emergency management following the train accident that occurred north of Rossville.

City Attorney Hanson has received a response from the attorney representing the resident on Sage Road that has been presented an agreement from the city for the purchase of real property, annexation and the extension of utility services. He wanted to know what effects the zoning would have on this property in the event of annexation. Hanson stated that if this land is annexed, a thirty (30) foot setback would be required on both the south and west sides of this property. Utility Supervisor Kalcik has determined that if annexed, the property would not meet this setback requirement as there would only be twenty four (24) feet of setback on the west. Council agreed that this resident could seek a variance from the Silver Lake Board of Zoning Appeals to allow the reduced setback of twenty four (24) feet on the west side. The city could assist in preparing the variance application and would waive the application filing fee. City Attorney Hanson will contact this attorney about this proposal.

Silver Lake Resident Eldon Roberson was present to discuss the drainage ditch on his property north of Casey's General Store. He said this ditch would be easier to maintain if the sides of the ditch had a slope. No action was taken.

Mr. Roberson also mentioned that he would like to be included in any future meetings in which making Rice Road a through street will be discussed. He has some concern regarding additional traffic going through his subdivision should this change be made.

Utility Supervisor Kalcik mentioned that KPL has trimmed the trees away from the street lights in town.

The meeting recessed at 7:05 P.M.

The regular session resumed at 7:15 P.M.

City Accountant Gerry Carlson was present and reviewed the 1996 audit report. A final draft of this report will be sent to the Kansas Department of Administration as required by law.

City Accountant Carlson also discussed the 1998 budget. He explained the time frame for the completion of the budget. It was noted that this budget

Regular session July 7, 1997 cont'd.

calls for a decrease in the mill levy. The 1998 Budget Hearing will be held on August 4, 1997 at 6:30 P.M.

Mayor Brady told Utility Supervisor Kalcik that during his upcoming vacation, if Utility Assistant Young has any problems he can contact any member of the council.

Mayor Brady mentioned to the newer councilmembers that the city does have an ordinance that regulates solicitors and peddlers.

City Clerk Stadler advised council that there will be an individual in town over the next few weeks doing an audit of the cable system.

An Application for an Amendment of the Zoning Map has been received from Jon Rueck. This request is for a lot in Hamilton Heights Subdivision. The present zoning is "R" Single Family Dwelling and the requested zoning is "C-2" Central Business District for the purpose of allowing for various commercial purposes, initially, to include a vehicle sales lot. This matter will be presented to the Silver Lake Planning Commission.

Motion was made by Councilman Smith, seconded by Councilmember Deiter and approved that council adjourn into executive session at 9:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 9:30 P.M.

The regular session resumed at 9:30 P.M.

Motion was made by Councilman Workman, seconded by Councilman Blankenship and approved that council adjourn into executive session at 9:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 10:10 P.M.

The regular session resumed at 10:10 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 10:10 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING JULY 14, 1997

The Governing Body of the City of Silver Lake met in special session at city hall on Monday evening July 14, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith (4) Absent: Frank Workman (1).

The purpose of this meeting was to discuss personnel matters.

Motion was made by Councilmember Deiter, seconded by Councilman Blankenship and approved that council adjourn into executive session at 5:35 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:25 P.M.

Councilman Workman entered the meeting at 5:50 P.M.

The regular session resumed at 7:25 P.M.

Motion was made by Councilman Gauntt that the employees salaries be raised to the following amounts retroactive to July 1, 1997: Peggy Gilmore - \$8.50 per hour, Bradley Snyder - \$10.50 per hour, J.R. Helms - \$19,200.00 per year, Randall Call - \$26,000.00 per year, Darlene Stadler - \$25,000.00 per year, Russell Kalcik - \$29,500.00 per year, Dave Young - \$21,000.00 per year. The salary of Karen Wittman will remain at \$126.00 per month. Motion was seconded by Councilman Blankenship and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Mark Gauntt, Frank Workman (3) NAY: Jean Deiter, Mack Smith (2). Ordinance was declared passed and was given no. 1718.

Councilman Smith stated the following "I would like to request that the minutes reflect my "no" vote is based solely on the total package that I feel is not reflective on these salaries. I commend our city employees and appreciate their efforts."

Motion was made by Councilman Gauntt that Part Time Employees Peggy Gilmore and Brad Snyder earn four (4) hours of annual leave per month. They will also receive one half of a days pay for all city holidays. Motion was seconded Councilman Smith and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:45 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 21, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 21, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Mark Gauntt, Mack Smith (3) Absent: Jean Deiter, Frank Workman (2).

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that the minutes from the last regular session held on July 7, 1997 and the special session held on July 14, 1997 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Gauntt and seconded by Councilman Blankenship that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Mark Gauntt, Mack Smith (3) NAY: None. Ordinance was declared passed and was given no. 1719.

Council reviewed a letter received from Monty Prescott, with BG Consultants, Inc. regarding the drainage ditch on Highway 24. Mr. Prescott was asked to inspect this ditch as his firm prepared the Storm Drainage Master Plan that Utility Supervisor Kalcik followed when digging out this ditch. At the last meeting, the owner of this property said that he needed a guarantee that this ditch would work before he would agree to any city proposal for correcting this ditch. In his letter Mr. Prescott stated that he feels that the area drainage problems will be improved by completing this ditch. He also suggested that the city obtain an easement or written consent from the property owner before any further excavation is performed. Council agreed that Councilman Blankenship should discuss the contents of this letter with the property owner before proceeding further with this issue. Blankenship noted that he would be out a town for awhile but would talk to this property owner about this letter as soon as he returns. City Clerk Stadler noted that a liability concern has been expressed by another owner of property that adjoins this ditch.

City Clerk Stadler said that the senior citizens have asked that council consider having Ritchey Signs repaint the sign at the community building. The estimated cost to have this done is \$250.00 and the seniors have offered to take down and deliver this sign. Motion was made by Councilman Smith that this sign be repainted by Ritchey Signs for \$250.00 and that Utility Supervisor Kalcik be responsible for taking down and delivering this sign. The money for this project will come out of the General Operating (Park) Fund. Motion was seconded by Councilman Gauntt and approved. Council appreciated the senior's offer to take down and deliver this sign but they agreed that the city should be responsible for doing this.

Council was advised that due to personal reasons, recently hired Police Officer J.R. Helms resigned. Motion was made by Councilman Blankenship, seconded by Councilman Gauntt and approved that this resignation be accepted.

City Clerk Stadler told council that Councilmember Deiter has suggested that the city advertise for a full time and part time police officers position. Council agreed with this suggestion and instructed City Clerk Stadler to advertise for these positions in the Topeka Capital Journal and the Salina Journal. Councilman Gauntt asked Officer Call to have this add placed on the computer inlet at the Shawnee County Sheriffs Department.

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This will allow this add to reach members of other police departments in the state. It was agreed that the application deadline will be August 15, 1997.

Mayor Brady thanked Councilman Blankenship for assisting Utility Assistant Dave Young this past weekend. Kaw Valley Electric was without electricity causing the lift station to malfunction. Councilman Blankenship commended Utility Assistant Young on the good job he did during this emergency. It was also noted that the part time summer help employees also assisted Young.

A letter has been received from Mr. John Leverenz, Metro Engineer for the Kansas Department of Transportation, regarding project "Good Neighbor". This project allows Mr. Leverenz to visit with community leaders about local K.D.O.T. activities or to discuss concerns of the community. Mayor Brady asked City Clerk Stadler to contact Mr. Leverenz about attending a meeting in September.

Council discussed the Rollin' Down the River Festival that will be in the Silver Lake area on October 3, 1997. The goal of this festival is to promote the Kaw Valley. Mayor Brady said she will contact the Silver Lake Library about this festival.

City Attorney Hanson reported that he has still not heard a reply from the attorney of the resident on Sage Road that has been presented an agreement from the city for the purchase of real property, annexation and extension of utility services. Hanson said he will follow up on this matter.

Officer Call mentioned some concerns that will need to be addressed when the issue of making Rice Road a through street is discussed.

Councilman Smith said he would like council to consider replacing the computer at city hall. He noted that the utility billing system will also need to be replaced as it is not working properly. Smith said he will order the computer from Microtech Computers, Inc. under the state contract. City Clerk Stadler said the total cost to purchase a Windows 95 Version of Jayhawk Software is \$1,037.00. She noted that this includes an extended options package which will allow the computer to generate shut off letters. Motion was made by Councilman Smith that the city spend up to \$5,000.00 for a new computer, the Windows 95 Version of Jayhawk Software and any other necessary computer programs. Also, that the old computer and printer be given to the police department. Motion was seconded by Councilman Gauntt and approved.

A complaint has been received concerning a business in town that is in violation of the City's Weed Ordinance. City Clerk Stadler will talk to Utility Supervisor Kalcik about this issue when he returns from vacation.

Mayor Brady said she has talked to the owner of the local service station about servicing the patrol car in the future. He said that they will try to provide service to the patrol car within an hour of the time the service is requested.

A past due water/sewer bill was reviewed by council. This matter was turned over to City Attorney Hanson for further action.

Regular session July 21, 1997 cont'd.

Officer Call said he will send a thank you letter to an individual that recently spoke to the drivers education class about the hazards of drinking and driving.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:40 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 4, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 4, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilman Blankenship, seconded by Councilman Workman and approved that the minutes from the last regular session held on July 21, 1997 be approved.

The monthly financial report was given by Councilman Smith.

Mayor Brady reminded council that the first meeting in September will be held on September 3, 1997 as September 1, 1997 is a city holiday.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Blankenship that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1720.

Council reviewed a written request from Shawnee County Parks & Recreation to use the community building for several upcoming programs. They would like use of the building on Monday and Wednesday evenings for Step Aerobics, on Tuesday evenings for Dancers Delight, and on Thursday evenings for Tumbling classes. Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that these requests be accepted and that the fees for these uses be waived.

Discussion was held concerning the drainage ditch along Highway 24. Council reviewed a memo prepared by Councilman Blankenship in reference to a meeting he had with Mr. Pfannenstiel regarding this ditch. Blankenship explained a counter proposal that was made by Mr. Pfannenstiel. After discussion, motion was made by Councilman Blankenship that this counter proposal be declined. Motion was seconded by Councilman Smith and approved. City Attorney Hanson explained the alternatives the council has in regards to this issue.

Motion was made by Councilman Gauntt to enter into a public hearing at 6:30 P.M. to discuss the 1998 Budget. Motion was seconded by Councilmember Deiter and approved.

The attention of all present was called to the published notice given for this hearing. There was nobody present to question this published budget. Mayor Brady did mention that this budget allows for a decrease in the mill levy. The current mill levy is 14.77 and the proposed mill levy is 13.42. Motion was made by Councilman Blankenship that this budget be accepted as printed. Motion was seconded by Councilmember Deiter and approved.

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved to adjourn this public hearing.

Council continued discussion about the alternatives that City Attorney Hanson explained in regards to the drainage ditch along Highway 24. They came to an agreement on another proposal. Motion was made by Councilman

Regular session August 4, 1997 cont'd.

Blankenship that this proposal be presented to Mr. Pfannenstiel. Motion was seconded by Councilman Gauntt and approved. Mayor Brady noted that the other owner of property that adjoins this ditch needs to meet with the council to discuss their concerns.

A complaint has been received from a resident concerning trees limbs blocking the view of the intersection at Lake Street and Rice Road. This intersection was recently made a four-way stop and the complainant feels that the tree limbs are blocking the view at the Rice Road stop sign. Utility Supervisor Kalcik stated that these limbs are constituting a traffic hazard. Kalcik was instructed to notify this resident by letter that the limbs on their property are constituting a traffic hazard.

Council discussed the location of a stop sign that was recently erected at Lake Street and Rice Road. No action was taken.

Utility Supervisor Kalcik will follow up on a complaint that was received about trees limbs constituting a traffic hazard at Pottawatomie and Chestnut.

Mayor Brady directed Utility Supervisor Kalcik to determine which property owners in town have tree limbs that are constituting a traffic hazard, and forward letter to them advising them of this violation.

Officer Call told council that a request has been made for council to consider placing "no parking" signs on Parr Road. The individual making this request told Call that he has trouble getting his farm equipment down this road when there are cars parked on it. After discussion, council agreed to have Officer Call ask the residents on Parr Road to park in their driveways whenever possible.

The monthly police report was given by Officer Call.

Officer Call reported that numerous applications have been received for the full time police officer position.

Mayor Brady reminded council that the Silver Lake Planning Commission will be meeting on August 7, 1997 at 7:00 P.M. The purpose of this meeting will be to act on a request to rezone a lot in Hamilton Heights Subdivision.

Mayor Brady mentioned that sometime in the future she would like council to review the current park user fee to determine if it is a reasonable fee to charge for an outdoor facility.

Motion was made by Councilman Smith, seconded by Councilman Gauntt and approved that council adjourn into executive session at 7:00 P.M. to discuss matters relating to land acquisition. The regular session was scheduled to resume at 7:15 P.M. City Clerk Stadler and Utility Supervisor Kalcik were present during this executive session.

The regular session resumed at 7:15 P.M.

Council reviewed a letter from the Federal Emergency Management Agency regarding a section of the NFIP regulations that allow them to revise and update floodplain areas and flood risk zones. These revisions and updates are based on community rankings and the availability of funds. Utility Supervisor Kalcik will provide a copy of this letter to Paul Dultmeier and



Regular session August 4, 1997 cont'd.

Eldon Roberson as they may also have input regarding the issue.

A letter was recently sent to a property owner concerning the condition of the sidewalk abutting their property. Under City Code 13-103, it is the duty of the owner of property abutting on any sidewalk to keep the sidewalk repaired. Utility Supervisor Kalcik recently met with City Engineer Kuhn about questions this property owner had about the repairs to this sidewalk. These questions related to the elevation of the sidewalk, the width of the sidewalk and the cost of the approach from the sidewalk to the street. After discussion, motion was made by Councilman Gauntt that this sidewalk be constructed at a width of four (4) feet. Also, that the city share in the cost of constructing the approach from the sidewalk to the street with the price not to exceed \$200.00. Motion was seconded by Councilman Blankenship and approved.

Utility Supervisor Kalcik reported that the 950 tractor was taken in for repairs to the transmission. He said that in the future he would like council to consider replacing this tractor. Mayor Brady suggested that this matter be discussed in February of 1998 and that Kalcik have prices for new tractors available for council to review. Kalcik noted that he will be renting a tractor until the 950 tractor is repaired.

Kalcik also informed council that the company that was scheduled to provide street cleaning services still has not shown up to provide these services. He said they are scheduled to be here tomorrow if weather permits. Council agreed that this company should not be given any additional chances to provide these services if they do not show up when they stated they would.

Councilmember Deiter inquired about who is responsible for cleaning the ceiling fans at the community building. She was informed that the janitorial service should be doing this. City Clerk Stadler said that she has been trying to contact this company about the unsatisfactory job they did on the carpets and when she does reach them she will instruct them to clean the ceiling fans.

Councilmember Deiter mentioned that the grass behind the police station needs to be mowed. She also noted that ground sterilant needs to be put down to prevent further growth. Utility Supervisor Kalcik was instructed to take care of this as soon as possible.

Councilmember Deiter also told council that she recently pulled the weeds that were growing around the community building. Utility Supervisor Kalcik was instructed to take care of these weeds in the future.

Mayor Brady told council that the Silver Lake Librarian has been on vacation so she hasn't been able to talk to her about the Rollin' Down the River Festival that will be in the Silver Lake area on October 3, 1997.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:35 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 18, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 18, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilman Gauntt, seconded by Councilman Smith and approved that the minutes from the last regular session held on August 4, 1997 be approved.

Councilman Smith and Councilman Gauntt reported that they will not be at the next council meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Blankenship and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1721.

Utility Supervisor Kalcik advised council that the company that was hired to provide street sweeping services was only here for an hour and it started raining. Councilman Blankenship and Utility Supervisor Kalcik both agreed that this company did good work on the streets that they were able to sweep before the rain started. This matter was tabled until next spring at which time council will consider having this company sweep all of the streets in town.

Mayor Brady asked Officer Call questions about enforcing the "96 hour parking prohibited" regulation.

The Silver Lake High School Journalism Department has provided advertising information for the Eagles Times. Motion was made by Councilman Smith that City Clerk Stadler write them a letter advising that at this time the council is not interested but will keep this information for future references. Motion was seconded by Councilman Gauntt and approved.

Councilman Smith has been contacted by a resident regarding the lights at the tennis court not working. Utility Supervisor Kalcik will look into this matter.

Councilman Smith also has been contacted about the weeds growing in the sand volleyball pits. Kalcik reported that he sprayed these weeds last week.

Councilman Gauntt reported that he asked Utility Supervisor Kalcik to get an estimate cost to run a new six (6) inch water line on Masche St. Gauntt said that he would recommend that the city hire a contractor to install the main line and have Utility Supervisor Kalcik install the service line from the main to the individual meters. He also discussed possibly giving the residents an option of paying the city to dig up the line from the meter to their house so they can replace their own water lines. This matter was tabled until next spring.

Ralph Pfannenstiel was present to discuss the issue of the drainage ditch along Highway 24. He said he would consider giving the city a temporary

Regular session August 18, 1997 cont'd.

easement so the state can repair this ditch. The state has offered to slope and grade both sides of this ditch. The city would then have to reseed the area in order to reestablish grass that was damaged by construction. Also discussed was the installation of an eight (8) foot drainage tube on the land adjoining Mr. Pfannenstiel's for the purpose of assisting in the removal of the excess surface water. John Wehner, the owner of the adjoining land was also present and discussed the installation of this tube. He was informed that after the installation of this tube, at the cost of the city this area will be asphalted. Utility Supervisor Kalcik was asked to contact the Kansas Department of Transportation for approval to install this drainage tube. After discussion, motion was made by Councilman Gauntt that City Attorney Hanson make the necessary changes to the contents of the temporary easement and forward it to Mr. Pfannenstiel for his review. Hanson was also asked to prepare a similar temporary easement for Margaret LeBlanc, the owner of the property to the north of Mr. Pfannenstiel. Motion was seconded by Councilmember Deiter and approved.

City Attorney Hanson has prepared the 1997 Standard Traffic Ordinance and the 1997 Uniform Public Offense Code. This matter was tabled to allow Hanson time to research a question council had about excluding emergency vehicles from having to comply with Section 93a relating to unattended vehicles.

Mayor Brady informed council that she talked to Jeanne McPhail, the Silver Lake Librarian about the Rollin' Down the River Festival that will be in the Silver Lake area on October 3, 1997. She was interested in working on this project. Councilman Gauntt said he will contact Mrs. McPhail about some grant funds that may be available to have certain speakers speak about this festival. This matter will be discussed further in September.

Dennis Johnson, a Silver Lake Resident was present to express his concern about the intersection of Pottowatomie and Rice Road. He feels that this is a hazardous intersection mainly due to the traffic traveling from the north. He said that with the schools in this area this potential for hazard should be addressed. Motion was then made by Councilman Smith that the intersection of Pottowatomie and Rice Road be made a four (4) way stop. Also, at the recommendation of Officer Call, a stop sign be erected at the intersection of Beaubien and Lake Street for eastbound traffic. Motion was seconded by Councilman Gauntt and approved.

City Attorney Hanson reported that he has contacted an individual about doing a market assessment on some land the city is interested in purchasing.

Utility Supervisor Kalcik told council that when the asphalt work is being done at Wehner's Thriftway driveway, he is going to have them patch areas around town where the street has been torn up to repair water leaks.

Kalcik also reported that Haynes Equipment Company, Inc. and Gorman-Rupp have invited him to a pump training program at Sparks, Nevada. This program will explain the operations, maintenance and hydraulics associated with pumps. The only expense that the city would be responsible for would be transportation to and from KCI Airport and airport parking. All of the meals, lodging, local ground transportation and airline tickets will be paid for by Haynes Equipment Company, Inc. and Gorman-Rupp. Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that Kalcik attend this pump training program.

Regular session August 18, 1997 cont'd.

Motion was made by Councilman Smith that Officer Call attend "The Investigation of Sex Crimes Involving Adult Victims" Workshop being held in Hutchinson in October. The fee for this workshop is \$65.00 and there will be a lodging expense. Motion was seconded by Councilman Workman and approved.

Council was advised that a resident in town was recently notified by letter that tree limbs on his property needed to be removed as they were blocking the view of the intersection. As of this date, this resident has not complied with this letter. Councilman Workman questioned the procedures for tree limb removal. After discussion, Officer Call offered to go talk to the resident about this issue.

Officer Call also mentioned that he has talked to the residents on Parr Road about parking in their driveways whenever possible as an individual has complained that he has trouble getting his farm equipment down the road when there are cars parked there. Call said these residents were very cooperative and said they will park in their driveways whenever possible.

Utility Supervisor Kalcik reported that he provided Paul Dultmeier and Eldon Roberson with copies of a letter the city received from the Federal Emergency Management Agency. This letter related to a section of the NFIP regulations that allows FEMA to revise and update floodplain areas and flood risk zones. Kalcik said that Mr. Roberson and Mr. Dultmeier had no input to offer regarding this matter. City Clerk Stadler will respond to FEMA and advise that the city is interested in having the flood zone in Silver Lake changed.

It was reported that an individual that had requested the Silver Lake Planning Commission to consider a rezoning change in Hamilton Heights Subdivision withdrew his request.

Council discussed some zoning issues that the Silver Lake Planning Commission addressed at their last meeting. City Attorney Hanson stated that the planning commission can initiate changes to the zoning ordinance but council must give the final approval.

A complaint has been received concerning a resident in town that is playing his music too loud and interfering with business being conducted at an adjoining building. Officer Call talked to this individual about the complaint that was filed against him and he said he would keep the music down.

The meeting recessed at 7:15 P.M.

The regular session resumed at 7:25 P.M.

Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that council adjourn into executive session at 7:25 P.M. to discuss the applications received for the full time police officer position. The regular session was scheduled to resume at 8:05 P.M. Officer Call was asked to be present during this executive session.

The regular session resumed at 8:05 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:05 P.M.

Regular session August 18, 1997 cont'd.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING AUGUST 25, 1997

The Governing Body of the City of Silver Lake met in special session at city hall on Monday evening August 25, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Frank Workman (3) Absent: Mark Gauntt, Mack Smith (2)

The purpose of this special session was to interview applicants for the full time police officer position.

Motion was made by Councilmember Deiter, seconded by Councilman Workman and approved that the council adjourn into executive session at 4:10 P.M. to interview applicants for the full time police officer position. The special session was scheduled to resume at 8:15 P.M. Officer Call was asked to be present during this executive session.

Councilman Smith entered the meeting at 4:11 P.M.

Councilman Gauntt entered the meeting at 4:50 P.M.

The special session resumed at 8:15 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 8:15 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 2, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Tuesday evening September 2, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Frank Workman (3) Absent: Mark Gauntt, Mack Smith (2).

Motion was made by Councilman Blankenship, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on August 18, 1997 and the special session held on August 25, 1997 be approved.

Council reviewed the monthly financial report prepared by Councilman Smith.

Motion was made by Councilmember Deiter that the Certificate of Deposit that matured at Silver Lake Bank on August 28, 1997 be renewed. Motion was seconded by Councilman Blankenship and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Blankenship and seconded by Councilman Workman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1722.

Dr. Robert Albers, Superintendent of U.S.D. #372 was present and asked council if they would consider selling the city property behind the community building to the school district. He explained that the school board has expressed interest in this property as they have several proposed projects they have considered proceeding on. The projects they are considering are a 400 meter all weather track, a soccer field and a ball diamond. The school board is unsure at this time which of these projects this land would be used for but they are planning on making a decision in the near future. Mayor Brady told Dr. Albers that this request will be considered but not until there is a full council present. City Attorney Hanson stated that at this time he sees no reason why the council could not consider selling this property to the school district. This matter was tabled until a future meeting.

Utility Supervisor Kalcik reported that they have installed the drainage tube at the entrance to Wehner's Thriftway. Kalcik was asked to contact the Kansas Department of Transportation and advise that the city is ready for them to slope and grade the ditch to the north of this entrance. City Attorney Hanson reported that Ralph Pfannenstiel has returned the temporary easement that will allow this work to be done. Peggy LeBlanc will be contacted about completing her temporary easement before KDOT is ready to proceed.

Motion was made by Councilman Workman that Councilman Smith and Councilman Gauntt be named voting delegate and alternate voting delegate to the League of Kansas Municipalities. Motion was seconded by Councilmember Deiter and approved.

Council reviewed the 1997 Standard Traffic Ordinance that was drafted by City Attorney Hanson. Motion was made by Councilman Blankenship that this ordinance be approved following a change being made by Hanson that will exclude emergency vehicles and public vehicles from having to comply with the section relating to unattended motor vehicles. Motion was seconded by

Regular session September 2, 1997 cont'd.

Councilmember Deiter and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1723.

Motion was made by Councilmember Deiter that the 1997 Uniform Public Offense Code that was drafted by City Attorney Hanson be approved. Motion was seconded by Councilman Workman and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1724.

The monthly police report was given by Officer Call

Council discussed a complaint letter received from an individual that was issued a traffic citation. No action was taken.

Mayor Brady commented on the complimentary letters that Officer Call received from individuals that he has assisted.

Motion was made by Councilmember Deiter that Jarrod Smith be hired as a full time police officer effective September 16, 1997. Motion was seconded by Councilman Blankenship and approved.

Officer Call reported that he has talked to the Topeka Police Department about sending Mr. Smith to the full time police officer academy that they have scheduled beginning September 22, 1997. Councilman Blankenship expressed his concern about this issue as it was his understanding that the city would hold off sending Mr. Smith to a academy until next year. Call said that when this issue was discussed at a past meeting, he was not aware that there was an academy scheduled in September. Council asked City Attorney Hanson if there is anyway the city could get a guarantee from Mr. Smith that states following his completion of the academy, he will have to work a certain number of years for the city before seeking employment elsewhere. If he does seek employment elsewhere, he would have to reimburse the city for the cost they incurred. This matter was tabled so Officer Call and City Attorney Hanson can research this issue further.

City Attorney Hanson reported that the market assessment on the land the city is interested in purchasing should be completed soon.

Utility Supervisor Kalcik reported that they have placed the Aily Scarbrough Memorial plaques near the sidewalk that Mr. Scarbrough constructed for the city in 1995.

Kalcik also mentioned that they have almost completed constructing the horseshoe pits at the city park.

Kalcik noted that he will be working some overtime hours this week as Utility Assistant Young is on vacation and there is alot of work that needs to be done.

Councilman Blankenship mentioned that City Clerk Stadler is interested in receiving some training on the Microsoft Office 97 Software. Council had no problems with her receiving some training. Stadler noted that she would like to have the new utility billing system running before she starts this training.



Regular session September 2, 1997 cont'd.

Mayor Brady brought up police coverage during the citywide garage sales next Friday and Saturday.

City Clerk Stadler reminded council that John Leverenz, Metro Engineer for the Kansas Department of Transportation will be at the next meeting to discuss local K.D.O.T. activities and to discuss any concerns the council may have.

It was noted that Councilman Blankenship will not be at the next council meeting.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:45 P.M.

*Darlene M. Stadler*  
Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 15, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 15, 1997 with Mayor Martha Brady and the following Councilmembers present: Jean Deiter, Mark Gauntt, Mack Smith (3) Absent: Gerald Blankenship, Frank Workman (2).

Motion was made by Councilman Gauntt, seconded by Councilman Smith and approved that the minutes from the last regular session held on September 2, 1997 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Gauntt that said ordinance be accepted as read and it was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mark Gauntt, Mack Smith (3) NAY: None. Ordinance was declared passed and was given no. 1725.

Mr. John Leverenz, Metro Engineer with the Kansas Department of Transportation was present as part of the "Good Neighbor" Project. The purpose of this project is to discuss local K.D.O.T. activities and to discuss concerns of the council. The activities he discussed and presented a short film on were significant project in the Topeka area. Mayor Brady told Mr. Leverenz that the only concerns that the council currently have are in regards to the speed limits in several areas of town. Discussion concerning the speed limit on the curve in front of Wehner's Thriftway will be addressed again next year but Mayor Brady advised that the council would like the current speed limit near the new subdivision addressed as soon as possible. Council would like to see the speed limit lowered to an appropriate speed before you approach the new subdivision area from either direction. They would also like it to be a "no passing" zone in this area. Mr. Leverenz advised that a letter requesting that these changes be made needs to be forwarded to him before he can consider these requests. City Clerk Stadler and Officer Call will prepare this letter and a drawing that illustrates this request.

Mayor Brady thanked Mr. Leverenz for the assistance that K.D.O.T. provided with the drainage ditch along Highway 24 in front of the car wash and the storage facility. She said they did a good job sloping and grading both sides of this ditch. Mayor Brady noted that Utility Supervisor Kalcik will re-seed this area as stated in the Temporary Easement, in order to re-establish grass in the area damaged by construction.

Dr. Robert Albers, Superintendent of U.S.D. #372 and several school board members were present to again ask council if they would consider selling some of the city property behind the community building to the school district. Dr. Albers said they are wanting to move forward on this project and they need a decision from the council. Mayor Brady said that due to full council not being present tonight, this matter will have to be discussed at a future meeting. Dr. Albers noted that the school board will be meeting soon and that he may have more information on this matter by the time council meets to discuss this issue.

Officer Call thanked Dr. Albers and the U.S.D. #372 Board for contributing grant funds to assist in paying the salary of the police officer that is teaching the D.A.R.E. Program.

Regular session September 15, 1997 cont'd.

Council has received the rate increase renewal premiums for health insurance provided by Blue Cross and Blue Shield. This matter was tabled until full council is present.

Mayor Brady asked Councilman Gauntt to clarify a motion he made on July 14, 1997 in reference to holiday pay for part-time employees. Gauntt said this motion allows the part-time employees to receive one half of a days pay for all city holidays. After discussion council agreed that the part-time police officer should receive pay for a maximum of three and one half hours for each city holiday.

Council was advised of the activities that have been planned for the Rollin' Down the River Festival that will be in the Silver Lake area on October 3, 1997. The goal of this festival is to promote the Kaw Valley.

City Attorney Hanson reported that tomorrow he will be meeting with the appraiser that is going to do a market assessment on some land the city is interested in purchasing.

Mayor Brady reported that Utility Supervisor Kalcik is moving forward on the sidewalk project along Highway 24 from Casey's General Store to Penn Apartments. After he receives the signed easements from the property owners in this area, City Engineer Kuhn will schedule the bid letting for this project. Councilman Gauntt questioned how this sidewalk is going to be constructed in certain areas. Mayor Brady said that council will be able to review the plans for this project before any action is taken on the bids.

The meeting recessed at 6:10 P.M.

The regular session resumed at 6:25 P.M.

Officer Call told council that the Kansas Law Enforcement Training Center has informed him that they have an opening in the full time police officer academy that is scheduled beginning October 20, 1997 and ending December 19, 1997. Call said he would prefer that newly hiring Officer Smith attend this academy instead of the Topeka Police Department Academy due to the number of weeks of each academy. The Topeka Police Department Academy is for fourteen (14) weeks and the Kansas Law Enforcement Training Academy is only for eight (8) weeks. Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that Officer Smith attend the academy that is scheduled beginning October 20, 1997 at the Kansas Law Enforcement Training Center.

Motion was made by Councilmember Deiter that the city purchase a duty gun for Officer Smith and that he be allowed to reimburse the city by making monthly installments. Motion was seconded by Councilman Gauntt and approved.

It was noted that the Annual Lions Club Auction will be held on September 27, 1997. Council advised that Utility Supervisor Kalcik can donate any unused city items to this auction.

After discussion council agreed to hold a special session at 5:30 P.M., September 22, 1997 to discuss the request received from U.S.D. #372 to sell the school district a portion of the city property located behind the community building.

Regular session September 15, 1997 cont'd.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:05 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING SEPTEMBER 22, 1997

The Governing Body of the City of Silver Lake met in special session at city hall on Monday evening September 22, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

The purpose of this special meeting shall be to discuss a request received from U.S.D. #372 to sell the school district a portion of the city property located behind the community building.

Council discussed this request and several members expressed concern about taking any action on this matter as they do not even know exactly how much land the school district is interested in purchasing. At this time the school board is undecided as to what this land would be used for if the city sold it to them.

After further discussion, motion was made by Councilman Smith that the city deny the request from U.S.D. #372 to sell the school district a portion of the city property behind the community building as the school district has not given the city enough information to base a decision on. In the future, if the school district is able to provide more information as to the exact amount of land they want, the council will consider this request again. Motion was seconded by Councilman Blankenship and approved with Councilman Workman abstaining from this vote.

Mayor Brady asked Councilman Blankenship if he would be willing to serve on the Silver Lake Housing Authority Board as Councilman Smith is no longer able to serve on this board. Councilman Blankenship agreed to serve on this board.

Mayor Brady advised that she will not be at the next council meeting and that Councilman Smith, President of the Council, will chair the meeting.

Council discussed the activities that have been planned for the Rollin' Down the River Festival that will be in the Silver Lake area on October 3, 1997.

Council was updated on the drainage ditch project along Highway 24 in front of the car wash and the storage facility. A question was asked as to how much money has been spent on this project. City Clerk Stadler advised that this total amount has not been figured.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 5:50 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 6, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 6, 1997 with President of the Council, Mack Smith conducting the meeting with the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Frank Workman (5) Absent: Mayor Martha Brady (1).

Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that the minutes from the last regular session held on September 15, 1997 and the special session held on September 22, 1997 be approved.

Councilman Smith gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Workman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1722.

City Engineer Ron Kuhn was present and told council that bid letting for the 1997 Sidewalk Improvement Project No. 1 was held today. This project will allow for the construction of a sidewalk from just south of Casey's General Store to Mercantile Bank. The only bid received was from Griggs Construction and the amount of the bid was \$19,375.00. This bid was above the engineer's estimate of \$16,602.25. City Engineer Kuhn said that after talking to Mr. Griggs about the specifics of this project and some changes, Mr. Griggs lowered his bid to \$14,701.25. Kuhn then recommended that council award the contract to Griggs Construction based on Mr. Griggs approving the addendum for the changes discussed tonight. Utility Supervisor Kalcik told council that there is only one (1) right-of-way easement that has not been signed. Mrs. Peggy LeBlanc, the property owner that has not signed the easement was present and advised that after the city corrects an error made on the legal description of this easement she will sign it. Councilmember Deiter expressed some concern as to why this sidewalk was not being extended to Wehner's Thriftway as was previously discussed. After discussing this concern and other issues, motion was made by Councilman Blankenship that the bid for \$14,701.25 received from Griggs Construction be accepted based on Mr. Griggs approving the addendum for the changes discussed tonight. Motion was seconded by Councilmember Deiter and approved.

Mrs. LeBlanc also brought up the condition of the ditch along Highway 24. She said she is still not satisfied with the condition of this ditch. She met with Councilman Blankenship and Utility Supervisor Kalcik prior to the meeting and told them that the ditch needs to be made deeper where the water is standing and certain areas should be smoothed out a little better. Utility Supervisor Kalcik said he would start work on this ditch in the morning.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Gauntt, seconded by Councilman Workman and approved that this agreement be accepted.

Motion was made by Councilman Gauntt to accept the rate increase in renewal premiums for health insurance provided by Blue Cross & Blue Shield. Motion was seconded by Councilman Blankenship and approved.

Regular session October 6, 1997 cont'd.

Utility Supervisor Kalcik presented prices for jumbo interlock blocks. He would like the council to consider purchasing approximately twenty (20) blocks to be used for salt and sand storage behind the warehouse. The total cost for each block is \$35.00. Motion was made by Councilman Smith that Kalcik purchase twenty (20) jumbo interlock blocks at a cost of \$35.00 each. Motion was seconded by Councilman Blankenship and approved.

Officer Call gave the monthly police report.

Officer Call also reported that Officer Smith is attending the full time police officer academy at the Kansas Law Enforcement Training Center beginning on October 20, 1997. The council will reimburse Officer Smith for his mileage to and from this academy.

Motion was made by Councilmember Deiter that the city purchase three (3) long sleeve shirts for Officer Call, three (3) long sleeve shirts and a winter coat for Officer Smith and two (2) long sleeve shirts for Officer Snyder. The total cost per shirt is \$36.50 and the total cost of the winter coat is \$99.00. Motion was seconded by Councilman Smith and approved.

Officer Call mentioned to council that he recently purchased ammunition for Officer Smith to take to the academy and ammunition for practice use.

Officer Call told council that the Silver Lake Police Department is having a hot dog roast for the area children on Friday, October 31, 1997 from 4:00 P.M. till 6:30 P.M.

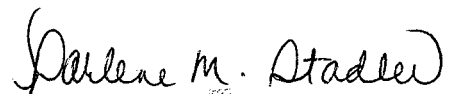
Officer Call also reminded council that the Red Ribbon Walk will be held on Thursday, October 23, 1997 at 2:20 P.M. This walk is to make a statement that drugs will not be tolerated in the Silver Lake Community.

Council discussed a past due water/sewer bill owed by the former tenant of rental property. Motion was made by Councilman Gauntt, seconded by Councilman Blankenship and approved that this final bill be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Councilman Blankenship discussed with council an article in the Kansas Government Journal about Retail Wheeling in Kansas. He explained that Retail Wheeling is a current debate in Kansas over the restructuring of the retail electric industry. The City of Silver Lake would be affected by this restructuring, as it would cause a reduction in the franchise fees. The city receives a franchise fee because the electric company uses city-owned and maintained easements to carry their service to the customers. Council decided that letters should be sent to Senator Marge Petty and Representative Greg Packer inviting them to attend the first meeting in December to discuss this issue. Also, letters should be sent to the Shawnee County Delegation to advise them of council's concerns in regards to this issue. City Clerk Stadler will have draft copies of these letters ready for council to review at the next meeting.

Officer Smith told council that he needs a letter from the city advising that due to his employment with the city he has to move within the boundaries of U.S.D. #372. This letter is needed so he can be released from his lease agreement.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:30 P.M.



Darlene M. Stadler,  
City Clerk

## REGULAR SESSION MONDAY EVENING OCTOBER 20, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 20, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that the minutes from the last regular session held on October 6, 1997 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Smith and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1727.

Linda Uhl, a Silver Lake resident and several boys were present to ask council to consider building or allowing them to build a bicycle dirt track somewhere on city property in Silver Lake. They are currently using city property at the end of Madore as a track but this is causing some problems with an adjoining landowner. Council discussed this request but agreed that the city insurance agent should be contacted about the city liability in regards to a dirt track before any decisions are made.

Mrs. Uhl also asked if council would consider having soccer goal posts erected at a park in town so the area soccer players have a place to practice soccer. Councilman Workman said he would look at the city parks to determine if there is an area suitable to play soccer. Also, the city insurance agent will be contacted about the city liability in regards to soccer being played on city property.

Utility Supervisor Kalcik reported that the 1997 Sidewalk Project is about half way completed. Councilmember Deiter reported that she talked to Ralph Pfannenstiel about the city extending this sidewalk across his property in front of the car wash. Mr. Pfannenstiel said he would consider signing an agreement that would allow this. Mayor Brady asked Utility Supervisor Kalcik to determine how much easement will be needed for this sidewalk. After this is determined Councilman Blankenship can discuss this issue further with Mr. Pfannenstiel.

Peggy LeBlanc has contacted Councilman Blankenship about the condition of the ditch along Highway 24. She is still not satisfied with the work that the city has done on this ditch. She said there is still water standing in the ditch and that she wants more slope. Councilmember Deiter inquired as to when the tube near Mrs. LeBlanc's property will be cleaned out. Deiter said that until this is done we won't know if this area drains properly. Kalcik said he needs to contact the fire department about assisting with the cleaning of this tube. Kalcik was instructed to begin work on repairing this ditch to Mrs. LeBlanc's satisfaction as soon as possible. Mrs. LeBlanc has agreed to consider an agreement that will allow the sidewalk to be constructed across her property but not until she is satisfied with the ditch. Councilman Blankenship will keep in contact with Mrs. LeBlanc about this ditch and after she is satisfied he will discuss the sidewalk issue with her.

Councilman Smith said he has received numerous complaints about the lights at the tennis courts not working. Utility Supervisor Kalcik said he looked at these lights and they are working fine. He said council might want to consider replacing the light covers next year, as some of them are broken. Councilman Smith will contact the residents that called him and advise that the lights are working fine.



Regular session October 20, 1997 cont'd.

Council discussed again the article in the Kansas Governmental Journal about Retail Wheeling in Kansas. This is a current debate in Kansas over the restructuring of the retail electric industry. Mayor Brady updated council on this issue and City Clerk Stadler was instructed to send letters to Senator Marge Petty and Representative Greg Packer discussing the council's concerns. They will be invited to attend the first meeting in December to discuss this issue and to update council on the progress made by the task force that was established to resolve certain Retail Wheeling issues.

Council was reminded that the Red Ribbon Walk will be held on Thursday, October 23, 1997 at 2:20 P.M. This walk is to make a statement that drugs will not be tolerated in the Silver Lake Community.

Mayor Brady told council that Bill Predmore, a member of the Solid Waste Management Committee wanted council to know that the Solid Waste Management Plan will be discussed at a meeting scheduled for November 10, 1997 at 7:00 P.M. This meeting will be held in Topeka's City Council Chambers. She noted that she would be attending this meeting.

Eldon Roberson was present to express his concern about the traffic on Highway 24 near the new subdivision. He said that this area is an extreme hazard and that changes should be made to prevent accidents from occurring. Mayor Brady informed Mr. Roberson that the council has already requested the Kansas Department of Transportation to consider lowering the speed limit in this area to an appropriate speed and to make this area a "no passing" zone.

City Attorney Hanson reported that he still has not received the market assessment on the land that the city is interested in purchasing. He will follow up on this matter.

Utility Supervisor Kalcik reported that he needs seven (7) more jumbo interlock blocks to complete the salt and sand storage project. Motion was made by Councilman Blankenship that Kalcik purchased seven (7) additional blocks at \$35.00 each. Motion was seconded by Councilman Smith and approved.

Motion was made by Councilman Smith that Utility Supervisor Kalcik purchase approximately twenty (20) to thirty (30) tons of rock to be stored for future use. Motion was seconded by Councilman Gauntt and approved.

Council was advised that Officer Smith started the full time police officer academy today.

City Clerk Stadler will forward to Jeanne McPhail, the Silver Lake Librarian, information the city received from the Kaw Valley Heritage Alliance about an upcoming luncheon for those who participated with the Rollin' Down the River Festival.

Council discussed a recent burglary in town.

City Clerk Stadler told council that due to some problems with the new utility billing software, the water bills for this month will be mailed out late.

Motion was made by Councilmember Deiter, seconded by Councilman Smith and approved that council adjourn into executive session at 6:45 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:00 P.M. Utility Supervisor Kalcik and Officer Call were asked to be present during this executive session.

Regular session October 20, 1997 cont'd.

The regular session resumed at 7:00 P.M.

City Clerk Stadler was asked to send a letter to the Union Pacific Railroad Company about the high growth of weeds on the railroad property in Silver Lake.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:00 P.M.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 3, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 3, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilman Gauntt, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on October 20, 1997 be approved.

Councilman Smith gave the monthly financial report.

Mayor Brady inquired as to which fund the money received from U.S.D. #372 for the D.A.R.E. Instructor's salary was placed in. City Clerk Stadler advised that this money was placed in the Law Enforcement Fund.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Blankenship and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1728.

Utility Supervisor Kalcik reported that the 1997 Sidewalk Project is about seventy (70) percent completed.

Councilman Blankenship said he talked to Ralph Pfannenstiel and Peggy LeBlanc about the city possibly extending the sidewalk across their property on Highway 24. Mr. Pfannenstiel was not in favor of giving the city the size of easement that would be needed to construct the sidewalk across his property. Mrs. LeBlanc was still not satisfied with the repairs made to her ditch. She said she would not agree to a sidewalk easement, as she wants to see what the ditch looks like next Spring. After further discussion council agreed not to extend the sidewalk any further.

Utility Supervisor Kalcik was asked to contact the fire department about cleaning out the tube near Mrs. LeBlanc's property. After the tube is cleaned out the city will be able to determine if this ditch is going to drain properly.

Council reviewed the monthly police report that was prepared by Officer Call.

Council discussed several accidents that occurred on Highway 24 recently.

Mayor Brady told council that the hot dog roast that the Silver Lake Police Department had for the area children on Halloween was well attended. She commended the Silver Lake Senior Citizens on all the assistance they provided at this hot dog roast. Councilmember Deiter noted that thank you letters will be sent to everyone that assisted with or contributed to this event.

Mayor Brady reminded council that the Solid Waste Management Plan will be discussed at a meeting scheduled for November 10, 1997 at 7:00 P.M. This meeting will be held in Topeka's City Council Chambers. She noted that she will be attending this meeting.

City Clerk Stadler reported that she talked to City Insurance Agent Ron Bolz about the city liability in regards to a dirt bicycle track. He said that bicycle tracks are not excluded from the city policy, although,

Regular session November 3, 1997 cont'd.

the company can decide to exclude them or they can choose to raise the current premium as they see fit. It was suggested that the City of Topeka be contacted about the experiences they have had with the bicycle tracks they have in Topeka. Councilman Workman said he would make this contact. If council does decide to construct a bicycle track it will be a project for next Spring.

Councilman Workman said he looked at the city park near Sage Road and there is enough room for area soccer players to practice soccer. Council agreed that if movable goal posts were purchased they would probably be removed from the park. Utility Supervisor Kalcik suggested that concrete goal posts be constructed. No action was taken.

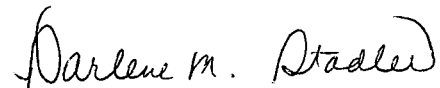
Utility Supervisor Kalcik reported that the pump training program he attended recently in Sparks, Nevada was very educational.

Councilman Smith said that only three (3) of the four (4) tennis court lights at the park are working. Utility Supervisor Kalcik will look into this matter.

Motion was made by Councilman Smith, seconded by Councilmember Deiter and approved that council adjourn into executive session at 6:15 P.M. to discuss matters relating to land acquisition and attorney/client privileged information. The regular session was scheduled to resume at 6:45 P.M. City Attorney Hanson was asked to be present during this executive session and Utility Supervisor Kalcik was asked to be present to discuss the land acquisition issue only.

The regular session resumed at 6:45 P.M.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:45 P.M.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 17, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 17, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Gauntt and approved that the minutes from the last regular session held on November 3, 1997 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Gauntt and seconded by Councilman Smith that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1729.

Utility Supervisor Kalcik reported that the 1997 Sidewalk Project is almost completed. He said that the only thing left to do is some dirt work and to finish erecting a fence that had to be moved to allow for the construction of the sidewalk.

Council discussed a past due water/sewer bill owed by a former property owner. They agreed that City Clerk Stadler should write another letter to this individual and request that this bill be paid or further action will be taken to collect this debt.

Council was advised that the city's share of the soybean crop had to be sold.

Mayor Brady told council that a workers compensation claim has been filed by Officer Smith. This claim has been forwarded to the city insurance agent.

Motion was made by Councilman Smith that replacement Christmas lights be purchased for the community building and that four (4) Christmas wreaths be purchased for the "Welcome to Silver Lake" monuments. Motion was seconded by Councilman Gauntt and approved. The council discussed possibly adding money in next year's budget for additional Christmas decorations.

Councilman Workman said he contacted the City of Topeka about the experiences that they have had with the bicycle tracks they have in Topeka. He was informed that these bicycle tracks belong to the BMX Association. This association provides the necessary insurance and all maintenance for these tracks so the city really does not have anything to do with them. Council discussed again possibly allowing a bicycle track to be constructed at the city park on Sage Road. This matter will be discussed further next Spring.


Councilman Workman said he has also thought more about setting aside an area at the city park near Sage Road for a soccer area. He liked the suggestion that Utility Supervisor Kalcik had about constructing concrete goal posts as movable posts would probably be removed from the park. This matter will be discussed further next Spring.

Utility Supervisor Kalcik reported that Andrews Asphalt & Construction was in town today and repaired holes that were in several roads at various locations around town.

Regular session November 17, 1997 cont'd.

Councilmember Deiter informed council that due to certain circumstances an additional court session had to be held this month. She questioned whether or not council wanted to pay the judge for this additional session. The ordinance relating to this issue says the judge will be paid \$126.00 monthly but it doesn't state how many court sessions this covers. Motion was made by Councilman Smith that upon approval from City Attorney Hanson, the judge be paid for two (2) court sessions for the month of November. Motion was seconded by Councilmember Deiter but failed by a vote of: AYE: Jean Deiter, Mack Smith (2) NAY: Gerald Blankenship, Mark Gauntt, Frank Workman (3). After further discussion motion was made by Councilman Smith that the judge be paid a salary for the month of December even though court is not held in December. Motion was seconded by Councilmember Deiter and approved by the following vote: AYE: Jean Deiter, Mack Smith, Frank Workman (3) NAY: Gerald Blankenship, Mark Gauntt (2).

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:10 P.M.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 1, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 1, 1997 with Mayor Martha Brady and the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) Absent: None.

Motion was made by Councilman Smith that the minutes from the last regular session held on November 17, 1997 be corrected to reflect the following change: After further discussion motion was made by Councilman Smith that the judge be paid a salary for the month of December even though court is not held in December in order to compensate for holding two (2) court sessions in the month of November. Motion was seconded by Councilman Blankenship and approved.

Officer Call explained to council why an additional court session had to be held in November. Council then discussed the additional time the judge spends on municipal court issues outside of the regular court sessions. They discussed possibly raising the current salary of the judge but agreed that Mayor Brady should talk to the judge about this issue before any decision is made.

Councilman Smith gave the monthly financial report.

Motion was made by Councilman Smith that the Certificate of Deposit that matured at Silver Lake Bank on November 25, 1997 be renewed. Motion was seconded by Councilmember Deiter and approved.

City Clerk Stadler was instructed to send letters to Silver Lake Bank and Mercantile Bank advising that the \$102,710.73 Certificate of Deposit matures on December 23, 1997, and if they want to bid on the interest rate their bids should be presented at the next meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Workman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1730.

Motion was made by Councilmember Deiter to approve the cereal malt beverage applications received from the following: The Corner Bar, Players Tavern, Wehner's Thriftway, Casey's General Store and Texaco Food Mart. Motion was seconded by Councilman Smith and approved.

Council briefly discussed the issue regarding Retail Wheeling in Kansas. This issue is a current debate in Kansas over the restructuring of the retail electric industry. Councilman Blankenship advised that he read the draft final report of the Retail Wheeling Task Force. He explained to council some of the topics that were addressed in this report.

City Engineer Ron Kuhn has prepared two (2) alternatives for a possible street widening project on Sage Road. Council reviewed these alternatives and agreed to discuss this issue further in executive session.

Officer Call gave the monthly police report.

Mayor Brady inquired about the recent anhydrous ammonia call that the fire department received. Don d'Augereau, with the fire department was present and report that they did respond to this call but the cause of the call has not been determined.

Regular session December 1, 1997 cont'd.

Council discussed what food items they will be bringing to eat after the next council meeting that will be held on December 15, 1997. Mayor Brady noted that all city employees are invited to attend this meeting.

Officer Call told council that Officer Smith will be graduating from the Full Time Police Officer Academy at the Kansas Law Enforcement Training Center on December 19, 1997. He noted that he will be attending this graduation and if anyone else is interested in going they should let him know.

Utility Supervisor Kalcik told council that he would like to have a specialist look at the lift stations and answer questions that he has about current problems that have been occurring. Kalcik would also like to ask him questions about preventative maintenance. Kalcik said the cost for this specialist should be no more than \$500.00. Council approved Kalcik having a specialist out to discuss these issues.

Utility Supervisor Kalcik also informed council that the school district has contacted him about relocating the water line under the track as they are planning on expanding the track. Council agreed that city should relocate this water line and then bill the school district for the labor and materials.

Kalcik also mentioned that if the council is wanting to have some of the water lines in the older part of town replaced next year, they should have City Engineer Ron Kuhn start the plans this winter. Mayor Brady asked Councilman Smith to determine how much was allocated in the 1998 Budget for water line replacement.

Motion was made by Councilman Blankenship to approve the written request received from a newly formed Community Youth Group to use the community building on Friday, December 5, 1997 from 7:00 P.M. to 11:00 P.M. The fee for this use will be waived. Motion was seconded by Councilmember Deiter and approved.

Discussion was held concerning the standing water in the ditch at the intersection of Lake Street and Rice Road. Councilman Blankenship will go talk to this property owner and remind him that it is his responsibility to maintain this ditch.

Councilman Workman reported that a member of the Silver Lake Lions Club has informed him that they recently had a switch box installed for the new ball diamond lights at the city park. He noted that the electric company that provides service to the park donated their time to install this switch box.

Councilman Smith commented on the rate increase for Galaxy Cablevision. This increase will become effective on January 1, 1998.

Councilman Smith also commented on the letter received from Sprint regarding a \$6.00 per month service fee that will be added to accounts that have a total billing less than \$15.00 per month. This will also become effective on January 1, 1998.

Motion was made by Councilman Smith that a Proclamation of Congratulations be forwarded to the 1997 3-A Football State Champion Silver Lake Eagles, team, staff and school for an incredible season. Motion was seconded by Councilman Blankenship and was unanimously approved. City Clerk Stadler was instructed to have this Proclamation published in the St. Marys Star.



Regular session December 1, 1997 cont'd.

Councilmember Deiter inquired as to whether or not the tube near Peggy LeBlanc's property has been cleaned out yet. Utility Supervisor Kalcik stated that due to the weather conditions and conflicting schedules with the fire department, the tube has not been cleaned out yet. Mayor Brady told Utility Supervisor Kalcik to clean it out as soon as possible. After this tube is cleaned out the city will be able to determine if this ditch is going to drain properly.

After discussion council agreed that Utility Supervisor Kalcik should put additional Christmas lights up at the community building. Council also mentioned again that they would like to include money in next year's budget for additional Christmas decorations.

Motion was made by Councilmember Deiter, seconded by Councilman Smith and approved that council adjourn into executive session at 7:25 P.M. to discuss matters relating to land acquisition. The regular session was scheduled to resume at 7:45 P.M. City Attorney Hanson and Utility Supervisor Kalcik were asked to be present during this executive session.

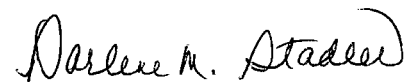
The regular session resumed at 7:45 P.M.

Motion was made by Councilman Smith, seconded by Councilman Workman and approved that council adjourn into executive session at 7:45 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:55 P.M.

The regular session resumed at 7:55 P.M.

Motion was made by Councilman Smith that all city employees receive a \$10.00 Gambino's Pizza Gift Certificate or a Gambino's Gold Card for their Christmas Bonus. Also, that Friday, December 26, 1997 be a paid holiday for all city employees with the part-time employees receiving three and one half hours of pay for this extra holiday. Motion was seconded by Councilmember Deiter and approved.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 7:55 P.M.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 15, 1997

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 15, 1997 with President of the Council, Mack Smith conducting the meeting with the following Councilmembers present: Gerald Blankenship, Jean Deiter, Mark Gauntt, Frank Workman (5) Absent: Mayor Martha Brady (1).

Motion was made by Councilman Blankenship that the minutes from the last regular session held on December 1, 1997 be corrected to reflect that Councilman Gauntt was not present. Motion was seconded by Councilman Gauntt and approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Gauntt and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Gerald Blankenship, Jean Deiter, Mark Gauntt, Mack Smith, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1731.

Councilman Smith opened bids received for the \$104,108.72 Certificate of Deposit that matures on December 23, 1997. The bids on the interest rate for a term of six (6) months and a term of one (1) year were received as follows: Silver Lake Bank/6 months - 5.37%, 1 year - 5.61%, Mercantile Bank/6 months - 5.36%, 1 year - 5.41%. Motion was made by Councilman Blankenship, seconded by Councilman Gauntt and approved that the one (1) year bid received from Silver Lake Bank be approved.

Council reviewed a written request received from the Shawnee County Extension Service to use the community building for an Educational Crops and Marketing Outlook Meeting. This meeting will be held on Monday, February 2, 1998 from 6:00 P.M. to 10:00 P.M. Motion was made by Councilman Gauntt and seconded by Councilmember Deiter that this request be approved. The fees for this use will be waived.

Motion was made by Councilman Gauntt to accept the one (1) year proposal for audit and budget services received from Braunsdorf, Carlson & Clinkinbeard. This is a \$200.00 increase over the current fees. Motion was seconded by Councilman Blankenship and approved.

Motion was made by Councilman Blankenship, seconded by Councilman Workman and approved that council adjourn into executive session at 5:45 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 5:55 P.M. City Attorney Hanson and City Judge Karen Wittman were asked to be present during this executive session.

The regular session resumed at 5:55 P.M.

City Attorney Hanson reported that an offer has been made on the land the city is interested in purchasing.

City Clerk Stadler asked City Attorney Hanson if he has heard any information about a lawsuit that involves an area landowner and a drainage district. Hanson has not been contacted about this lawsuit.

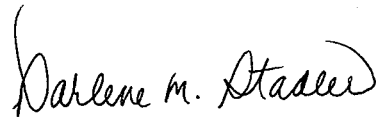
Councilman Blankenship distributed information about the Silver Lake Scholarship Foundation. He noted that the foundation funds now exceed \$10,000.00

Regular session December 15, 1997 cont'd.

Council discussed the letter the city received from the Kansas Department of Transportation concerning the council's request to have the speed limit lowered near the new subdivision and to have this area designated as a "no passing" zone. This letter stated that the state engineer could not justify any changes being made to the speed limit in this area. Although, they did concur with the council's request to designate this section of Highway 24 as a "no passing" zone for both directions. They will install the markings for this "no passing" zone as soon as weather permits.

Councilmember Deiter mentioned that she would like to see money added in next year's budget for additional Christmas decorations.

There being no further business to come before the council at the present time, by motion duly made and carried the meeting adjourned at 6:05 P.M.



Darlene M. Stadler,  
City Clerk